

5TH MAY 2023

DEAR COUNCILLOR,

MEMBERS OF THE COUNCIL ARE SUMMONED TO PARTICIPATE IN THE FORTHCOMING ANNUAL PARISH COUNCIL MEETING AT 7.00PM FOLLOWED BY THE PARISH COUNCIL MEETING ON THURSDAY 11TH MAY 2023, TO TRANSACT THE BUSINESS SHOWN IN THE AGENDA AT WORMINGFORD VILLAGE HALL.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Helen Cook

HELEN COOK, CLERK

ITEM	MATTERS FOR DECISION
23/097	<u>WELCOME AND APOLOGIES FOR ABSENCE</u>
23/098	<u>COMPLETION OF DECLARATION OF OFFICE</u> ALL COUNCILLORS TO SIGN THE DECLARATION OF OFFICE.
23/099	<u>ELECTION OF CHAIRMAN 2023/24</u> DECLARATION OF OFFICE TO BE SIGNED.
23/100	<u>ELECTION OF VICE CHAIRMAN 2023/24</u> DECLARATION OF OFFICE TO BE SIGNED.
23/101	<u>DECLARATION OF INTERESTS</u> <i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i> ALL COUNCILLORS TO CONFIRM THEIR DECLARATION OF INTEREST TO BE SENT TO COLCHESTER CITY COUNCIL.
23/102	<u>CONSENT FORM</u> TO CONFIRM THAT ALL COUNCILLORS ARE WILLING TO RECEIVE COUNCIL SUMMONS AND AGENDA ELECTRONICALLY.
23/103	<u>REPRESENTATIVE 2023/24</u> COLCHESTER ASSOCIATION OF LOCAL COUNCILS ESSEX ASSOCIATION OF LOCAL COUNCILS RECREATION TRUST LOVE & ROBINSON TRUST COLCHESTER SKIP HIRE LIAISON PAROCHIAL CHURCH COUNCIL WEBSITE FINANCIAL PERSONNEL COMMITTEE FOOTPATHS TRANSPORT BROADBAND CHAMPION SOCIAL MEDIA
23/104	<u>REVIEW AND RE-ADOPTION OF COUNCIL PROCEDURES AND POLICES</u> STANDING ORDERS FINANCIAL REGULATIONS ON-LINE BANKING POLICY

	<p>RISK ASSESSMENT RISK ASSESSMENT FOR LITTER PICKING RISK ASSESSMENT FOR FOOTPATH REPRESENTATIVE RISK ASSESSMENT FOR BOOK EXCHANGE ASSET REGISTER TRAINING POLICY SOCIAL MEDIA POLICY COMPLAINTS POLICY CO-OPTION POLICY CODE OF CONDUCT FREEDOM OF INFORMATION PUBLICATION SCHEME RETENTION & DISPOSAL POLICY PRIVACY NOTICE DATA BREACH REPORTING FORM</p>
23/105	<p><u>RESPONSIBLE FINANCIAL OFFICER</u> CONFIRMATION THAT THE CLERK IS THE RESPONSIBLE FINANCIAL OFFICER TO THE COUNCIL.</p>
23/106	<p><u>DELEGATION OF POWER</u> TO DISCUSS THE DRAFT DELEGATION OF POWER POLICY.</p>
23/107	<p><u>MEMBERSHIP RENEWALS</u> TO DISCUSS RENEWING MEMBERSHIP: 1) EALC/NALC 2) CALC 3) SLCC</p>
23/108	<p><u>INSURANCE</u> TO DISCUSS RENEWING THE INSURANCE WITH ZURICH AT A COST OF £399.44</p>
23/109	<p><u>FINANCIAL</u> 1) TO CONFIRM STANDING ORDERS FOR 2023/24. 2) TO CONFIRM DIRECT DEBITS FOR 2023/24. 3) TO CONFIRM SIGNATORIES FOR THE BANK ACCOUNT.</p>
	<u>PARISH COUNCIL AGENDA</u>
23/110	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> <i>The maximum time allowed for the public to participate as per Wormingford Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.</i></p>
23/111	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT OR BY EMAILED REPORT</u> WARD COUNCILLOR DARIUS LAWS / COUNTY COUNCILLOR LEWIS BARBER</p>
23/112	<p><u>CONFIRMATION OF MINUTES</u> PARISH COUNCIL MEETING HELD ON THURSDAY 20TH APRIL 2023.</p>
23/113	<p><u>CO-OPTION</u> TO DISCUSS ADVERTISING THE TWO VACANCIES AND THE DEADLINE FOR APPLICATIONS.</p>
23/114	<p><u>UPDATE ON PLANNING APPLICATIONS:</u> <i>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER CITY COUNCIL REGARDING:</i></p> <ol style="list-style-type: none"> 1) PLANNING APPLICATION: 230739/230738. THE CROWN PUBLIC HOUSE, MAIN ROAD, WORMINGFORD. NO DECISION. 2) PLANNING APPLICATION: 222609. 3 FORDHAM ROAD, WORMINGFORD, CO6 3AG. NO DECISION. 3) PLANNING APPLICATION: 222491. RESERVOIR, FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO6 3AQ. NO DECISION. 4) PLANNING APPLICATION: 221319/221320: THE DELL, CHURCH ROAD, WORMINGFORD, CO6 3AZ. CONDITIONAL APPROVAL. 5) PLANNING APPLICATION: ESS/30/22/COL: FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO6 3AQ. REFUSED. 6) PLANNING APPEAL: APP/A1530/W/22/3291210. OAK FOLLY COTTAGE, COLLETTS CHASE, WORMINGFORD, COLCHESTER, CO6 3AU. NO DECISION.

	7) PLANNING APPLICATION: CC/COL/106/21. BOXTED BRIDGE, BOXTED, CO4 5TB. NO DECISION.
23/115	<u>COLCHESTER SKIP HIRE LIAISON MEETING</u> UPDATE FROM THE COLCHESTER SKIP HIRE LIAISON MEETING HELD ON THE 11 TH MAY.
23/116	<u>REC TRUST</u> UPDATE FROM REPRESENTATIVE IF PRESENT OR BY EMAILED REPORT.
23/117	<u>LOCAL HIGHWAY PANEL</u> 1) TO DISCUSS THE RESPONSE FROM CLLR BARBER REGARDING THE ROAD SURVEY FOR WORMINGFORD BRIDGE. 2) TO DISCUSS ANY UPDATE RECEIVED FROM THE LOCAL HIGHWAY PANEL REGARDING POSSIBLE WORKS AT THE PACKARDS LANE JUNCTION. 3) UPDATE ON REQUEST FOR A SALT BIN FOR JUNCTION WITH B1508 AND PACKARDS LANE. 4) UPDATE ON REQUEST FOR REMOVAL OF UNOFFICIAL LAYBY AT THE TOP OF SANDY HILL. 5) UPDATE ON REQUEST FOR A NEW BUS SHELTER PRIOR TO CHAPEL CORNER.
23/118	<u>PARISH PATH PARTNERSHIP (P3)</u> TO DISCUSS THE SCHEME OFFERED BY ESSEX COUNTY COUNCIL AND WHETHER TO ARRANGE AN ON-LINE MEETING TO FIND OUT FURTHER INFORMATION.
23/119	<u>SID</u> TO DISCUSS DATA RETRIEVED FROM THE SID.
23/120	<u>NEIGHBOURHOOD WATCH</u> TO DISCUSS WHEN TO REARRANGE THE PRESENTATION FROM THE COLCHESTER NEIGHBOURHOOD WATCH REPRESENTATIVE.
23/121	<u>ACHIEVING</u> TO DISCUSS THE ADDITIONAL CLERK HOURS NEEDED IN ORDER TO COMPLY WITH THE RETENTION AND DISPOSAL POLICY AND HOW TO ACHIEVE THIS.
23/122	<u>PARISH COUNCIL LAPTOP</u> TO DISCUSS DISPOSAL OF THE OLD LAPTOP.
23/123	<u>GRASS CUTTING</u> TO DISCUSS GRASS CUTTING AROUND THE BUS STOP AND OUTSIDE EASTEN GREENE.
23/124	<u>WEBSITE</u> TO DISCUSS UPDATING THE PARISH COUNCIL WEBSITE.
23/125	<u>BUS SHELTER</u> TO DISCUSS ARRANGING FOR THE BUS SHELTERS TO BE CLEANED.
23/126	<u>FINANCIAL MATTERS 2023/24</u> 1) FINANCIAL STATEMENT. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE) 2) MONTHLY BUDGET INFORMATION. CLERK TO PRESENT THE BUDGET SO FAR.
23/127	<u>VILLAGE EVENTS – COUNCILLOR ATTENDANCE</u> TO DISCUSS UPCOMING VILLAGE EVENTS AND COUNCILLORS AVAILABILITY TO ATTEND IN AN OFFICIAL CAPACITY.
23/128	<u>CHAIRMAN’S SOCIAL MEDIA NOTES</u> TO CONFIRM IF ANY MATTERS RAISED FROM THE MAY MEETING SHOULD BE PUT ON SOCIAL MEDIA PRIOR TO OFFICIAL MINUTES BEING PRODUCED & DISPLAYED.
23/129	<u>CORRESPONDENCE RECEIVED</u>
23/130	<u>CHAIRMAN & CLERK’S REPORT</u> CONFIRMATION THAT THE POTHOLES ON FORDHAM ROAD HAVE BEEN FOLLOWED UP AGAIN WITH CLLR LEWIS, NO DATE HAS YET BEEN SET FOR REPAIR.

MRS HELEN COOK, CLERK TO WORMINGFORD PARISH COUNCIL.

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