

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9TH MARCH 2023

IN THE WORMINGFORD VILLAGE HALL

In the Chair: Cllr. Bentley
Present: Cllrs. Baker, Byrne, Fenn, Patmore
Clerk: Mrs Cook
Also Present: Nine members of the public

23/056	<p><u>WELCOME, APOLOGIES FOR ABSENCE</u></p> <p>The Chairman welcomed everyone to the meeting at 7.00pm. Cllr Boyce had sent his apologies due to family commitments. Cllr Fenn would be late arriving due to work commitments.</p> <p>Cllr Barber had sent his apologies.</p>
23/057	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declarations of interest were raised.</p>
23/058	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>Several members of the public raised the following issues:</p> <ul style="list-style-type: none">❖ Damaged road signs in the village. Cllr Bentley confirmed that the Parish Council report damaged signs to Essex County Council.❖ Queried why the Worm magazine did not hold adverts. Cllr Bentley confirmed the history of the Worm Magazine. The Parish Council was given advice by EALC with regards to adverts and this having a perceived conflict of interest with regards to future planning applications from local businesses. It was also raised that collected advertising revenue was a time consuming job.❖ Using the noticeboard for activities being held in the village. Cllr Byrne confirmed that he would be happy to put posters up on the Rec Trust side of the noticeboard. Cllr Bentley also confirmed that he had a key.❖ Whether the Parish Council would purchase commemorative coins to mark the Kings coronation to be given to the Children of Wormingford. Cllr Bentley confirmed that this would need to be placed on the April agenda for discussion. Questions of how many children and the cost was raised.❖ Disappointment of the freighter/compact van not visiting the village due to Colchester City Council budget cuts. Concern over residents with limited mobility using the recycling centre and residents without access to a vehicle.
23/059	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p>Cllr Barber & Cllr Laws were not present.</p>
23/060 23039	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Thursday 9th February 2023 held in the Village Hall were a true record of the meeting and were signed by the Chairman.</p>
23/061	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <ol style="list-style-type: none">1) PLANNING APPLICATION: 230014. BARN EAST OF WOOD HALL, MAIN ROAD, WORMINGFORD. NO DECISION2) PLANNING APPLICATION: 230101. COLCHESTER SKIP HIRE ENVIRONMENTAL LTD, GREENACRES, PACKARDS LANE, WORMINGFORD. APPROVED3) PLANNING APPLICATION: 222938. 3 FORDHAM ROAD, WORMINGFORD, CO6 3AG. CONDITIONAL APPROVAL.4) PLANNING APPLICATION: 222609. 3 FORDHAM ROAD, WORMINGFORD, CO6 3AG. NO DECISION

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	<p>5) PLANNING APPLICATION: 222491. RESERVOIR, FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO63AQ. NO DECISION.</p> <p>6) PLANNING APPLICATION: 221319/221320: THE DELL, CHURCH ROAD, WORMINGFORD, CO6 3AZ. NO DECISION.</p> <p>7) PLANNING APPLICATION: ESS/30/22/COL: FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO6 3AQ. NO DECISION.</p> <p>8) PLANNING APPEAL: APP/A1530/W/22/3291210. OAK FOLLY COTTAGE, COLLETT'S CHASE, WORMINGFORD, COLCHESTER, CO6 3AU. NO DECISION.</p> <p>9) PLANNING APPLICATION: CC/COL/106/21. BOXTED BRIDGE, BOXTED, CO4 5TB. NO DECISION.</p>
<p>23/062 23040 23041 23042 23043</p>	<p><u>AFFORDABLE RURAL HOUSING</u></p> <p>RESOLVED to confirm the draft survey from RCCE.</p> <p>RESOLVED to have 200 copies of the survey printed.</p> <p>RESOLVED to send them out during the first week of June.</p> <p>RESOLVED to ask the Worm magazine volunteers to distribute the survey, along with the June magazine.</p>
<p>23/063 23044</p>	<p><u>LOCAL HIGHWAY PANEL</u></p> <p>RESOLVED to write to the Local Highway Panel & Cllr Barber asking if the vehicle volume survey on Wormingford Bridge can be in place for three months due to not being able to guess when the harvest season will take place.</p> <p>The Clerk confirmed that the Local Highway Panel were already aware of the increased accidents on the Fordham Road with the junction of Packards Lane. The design team are waiting for comments on their scheme validation from the Road Safety Engineering team. Further details should be available next month.</p> <p>Cllrs noted that Essex Highways had flushed the drains at the top of Church Road and so far the reoccurring flooding had not appeared.</p>
<p>23/064</p>	<p><u>WORMINGFORD FOOTPATH 34 UPDATE</u></p> <p>Cllr Boyce had agreed to meet with a representative of the AONB to discuss any possible help with the work needed on footpath 34. The Clerk confirmed that she was waiting to hear back about a possible date.</p>
<p>23/065 23045</p>	<p><u>SID PROJECT</u></p> <p>RESOLVED to purchase the tools for the SID machine at a cost of £32.70.</p> <p>Cllr Byrne apologised for not having the chance to obtain the data from the SID machine. He would try to have data for the next meeting.</p>
<p>23/066</p>	<p><u>DEFIBRILLATOR</u></p> <p>Cllr Byrne confirmed that the installation had taken place and the machine was now registered with the Ambulance service.</p> <p>Cllrs agreed to host a free training session for up to 10 people with Essex Medics Ltd. The Clerk would circulate dates in due course.</p> <p>7.30pm Cllr Fenn arrived.</p>
<p>23/067</p>	<p><u>REC TRUST</u></p> <p>A member of the Rec Trust spoke briefly regarding the following:</p> <ul style="list-style-type: none"> ❖ The warm kitchen had been a success in helping with social contact. The grant should cover all costs. ❖ Quiz night being held every 2 months. ❖ A Children's party to mark the coronation event was being planned. ❖ A grant of £36,000 had been successful with regards to roof repairs. ❖ The Rec Trust were through to the next stage of the grant process for the Jubilee Fund. ❖ A Structural Engineer had recommended some work on the thermal expansion joints. ❖ If the Rec Trust Committee sign off on the roof work the hall will be closed for 6 weeks from the middle of May to the end of June. Football would still continue, but an assessment of whether the playground stays open would need to be made. ❖ The process for obtaining S106 money for the plumbing was waiting for the Rec Trust Committee to approve.

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	❖ No planning permission was needed for the replacing the roof.																																																																		
23/068	<p><u>SOCIAL MEDIA POLICY</u></p> <p>Cllr Baker asked that the policy wording be tightened over the sharing of Facebook posts by Cllr Baker a & Byrne, so that it is clear that only the Clerk can post Parish Council information. This policy would be reworded and brought back to the April meeting.</p>																																																																		
23/069 23046	<p><u>PARISH COUNCIL LAPTOP</u></p> <p>RESOLVED to purchase a new laptop, with office software. To also include the transfer of data by Dove Support at a cost of £600.</p>																																																																		
23/070	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT</p> <p>The ten invoices including the Standing Orders for the Clerks Salary & Pension were checked by Councillors.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Chq Number</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Information Commissioner Office</td> <td>Data Protection</td> <td>DD</td> <td>£35.00</td> <td>£0.00</td> <td>£35.00</td> </tr> <tr> <td>Design Sweet</td> <td>Worm Magazine</td> <td>BACS</td> <td>99.00</td> <td>£0.00</td> <td>£99.00</td> </tr> <tr> <td>Dove Support</td> <td>IT Software</td> <td>BACS</td> <td>£35.00</td> <td>£7.00</td> <td>42.00</td> </tr> <tr> <td>LB Medical Group Ltd</td> <td>Defibrillator Grant</td> <td>BACS</td> <td>£100.00</td> <td>£0.00</td> <td>£100.00</td> </tr> <tr> <td>Fordham Parish Council</td> <td>SID Tools</td> <td>BACS</td> <td>£32.70</td> <td>£0.00</td> <td>£32.70</td> </tr> <tr> <td>Employee</td> <td>Feb & March Expenses</td> <td>BACS</td> <td>£56.48</td> <td>£0.00</td> <td>£56.48</td> </tr> <tr> <td>Wormingford Rec Trust</td> <td>Post Office Subsidy</td> <td>BACS</td> <td>£60.00</td> <td>£0.00</td> <td>£60.00</td> </tr> <tr> <td>Wormingford Rec Trust</td> <td>Hall Rent</td> <td>BACS</td> <td>£52.50</td> <td>£0.00</td> <td>£52.50</td> </tr> <tr> <td>Employee</td> <td>March Salary</td> <td>SO</td> <td>£342.75</td> <td>£0.00</td> <td>£342.75</td> </tr> <tr> <td>Essex Pension Fund</td> <td>March Pension</td> <td>SO</td> <td>£106.06</td> <td>£0.00</td> <td>£106.06</td> </tr> </tbody> </table> <p>23047 RESOLVED that after further consideration ten payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated the budget information prior to the meeting. No questions were raised.</p>	Payee	Description	Chq Number	Net	VAT	Gross	Information Commissioner Office	Data Protection	DD	£35.00	£0.00	£35.00	Design Sweet	Worm Magazine	BACS	99.00	£0.00	£99.00	Dove Support	IT Software	BACS	£35.00	£7.00	42.00	LB Medical Group Ltd	Defibrillator Grant	BACS	£100.00	£0.00	£100.00	Fordham Parish Council	SID Tools	BACS	£32.70	£0.00	£32.70	Employee	Feb & March Expenses	BACS	£56.48	£0.00	£56.48	Wormingford Rec Trust	Post Office Subsidy	BACS	£60.00	£0.00	£60.00	Wormingford Rec Trust	Hall Rent	BACS	£52.50	£0.00	£52.50	Employee	March Salary	SO	£342.75	£0.00	£342.75	Essex Pension Fund	March Pension	SO	£106.06	£0.00	£106.06
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23/071	<p><u>VILLAGE EVENTS – COUNCILLOR ATTENDANCE</u></p> <p>No village event dates were noted. Cllrs discussed the most appropriate event to attend would be the coffee morning. The Rec Trust would let the Parish Council know when the next event was planned and would be discussed at the April meeting.</p>																																																																		
23/072	<p><u>CHAIRMAN’S SOCIAL MEDIA NOTES</u></p> <p>The housing needs survey update would be put in the next edition of the Worm.</p>																																																																		
23/073 23048	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>All correspondence had been circulated to Councillors.</p> <p>RESOLVED to write to Cllr Laws regarding the rubbish freighter service being withdrawn by Colchester City Council and the impact to residents.</p>																																																																		

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	<p>It was noted that Colchester City Council would also start charging for the collection of green waste, but no further details have been received.</p>
23/074	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Clerk confirmed that she continued to chase Cllr Barber regarding the potholes on Fordham Road but no date had yet been received with regards to repairs.</p> <p>Confirmation that the Annual Parish Assembly meeting would take place at 8pm on the 20th April. Guest Speakers would include the Rural Engagement Team from Essex Police along with a representative from Neighbourhood Watch.</p> <p>Cllrs agreed to hold a litter pick once the weather improves.</p>
23/075	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>Social Media Policy Where to hold the June meeting Coronation Coins & village decorations</p> <p>Cllr Bentley thanked everyone for attending and closed the meeting at 7.59pm.</p> <p>The date of the next meeting would be Thursday 20th April 2023 in the Village Hall at 7pm.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council Date: 20th April 2023</p>

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com