



4<sup>TH</sup> NOVEMBER 2022

DEAR COUNCILLOR,

MEMBERS OF THE COUNCIL ARE SUMMONED TO PARTICIPATE IN THE FORTHCOMING PARISH COUNCIL MEETING AT 7.00PM THURSDAY 10<sup>TH</sup> NOVEMBER 2022, TO TRANSACT THE BUSINESS SHOWN IN THE AGENDA AT WORMINGFORD VILLAGE HALL.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

*Helen Cook*

HELEN COOK, CLERK

ITEM	MATTERS FOR DECISION
22/174	<b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b>
22/175	<b><u>DECLARATION OF INTERESTS</u></b> <i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i>
22/176	<b><u>CO-OPTION</u></b> TO DISCUSS ANY APPLICATIONS RECEIVED FOR THE VACANT COUNCILLOR POSTS AND CO-OPT IF APPROPRIATE.
22/177	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> <i>The maximum time allowed for the public to participate as per Wormingford Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.</i>
22/178	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT OR BY EMAILED REPORT</u></b> <i>WARD COUNCILLOR DARIUS LAWS / COUNTY COUNCILLOR LEWIS BARBER</i>
22/179	<b><u>CONFIRMATION OF MINUTES</u></b> PARISH COUNCIL MEETING HELD ON TUESDAY 27 <sup>TH</sup> SEPTEMBER 2022.
22/180	<b><u>CODE OF CONDUCT</u></b> TO DISCUSS UPDATING THE CODE OF CONDUCT POLICY.
22/181	<b><u>PLANNING APPLICATIONS:</u></b> <i>TO DISCUSS THE FOLLOWING APPLICATIONS AND SEND COMMENTS TO COLCHESTER BOROUGH COUNCIL.</i> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 222491. RESERVOIR, FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO6 3AQ.</b> CONSTRUCTION OF 1 DIGESTATE STORAGE LAGOON AND THE CHANGE OF USE OF AN EXISTING RESERVOIR TO A DIGESTATE LAGOON</li> <li>2) <b>PLANNING APPLICATION: 222500. GARNONS FARM, GARNONS CHASE, WORMINGFORD, CO6 3AS.</b> CHANGE OF USE OF PART OF MEADOW TO GARDEN TO FACILITATE THE CONSTRUCTION OF A HARD TENNIS COURT WITH ASSOCIATED FENCING. NATIVE SPECIES HEDGEROW PLANTING TO NEW BOUNDARIES.</li> <li>3) <b>PLANNING APPLICATION: 222467. THE CONIFERS, WORMINGFORD ROAD, FORDHAM, CO6 3NS.</b></li> </ol>

	CHANGE OF USE OF DWELLING CURRENTLY OPERATING UNDER USE CLASS 3 (B) TO C2 INCORPORATING THE ADDITION OF AN OUTBUILDING CONTAINING 2 SUPPORTED LIVING ACCOMMODATION UNITS TO PROVIDE 24 HOUR COMPLEX NEEDS CARE.
22/182	<p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <p><i>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER BOROUGH COUNCIL REGARDING:</i></p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 221669/221670. JENKINS FARM, FORDHAM ROAD, WORMINGFORD COLCHESTER, CO6 3AQ.</b> APPROVED CONDITIONAL.</li> <li>2) <b>PLANNING APPLICATION: 222046/222045. QUEENS HEAD HOUSE, MAIN ROAD, WORMINGFORD, CO6 3AX.</b> APPROVED CONDITIONAL.</li> <li>3) <b>PLANNING APPLICATION: 222190. 3 FORDHAM ROAD, WORMINGFORD COLCHESTER, CO6 3AG.</b> REFUSED.</li> <li>4) <b>PLANNING APPLICATION: 221319/221320: THE DELL, CHURCH ROAD, WORMINGFORD, CO6 3AZ.</b> NO DECISION.</li> <li>5) <b>PLANNING APPLICATION: ESS/54/22/COL: GREENACRES, PACKARDS LANE, WORMINGFORD, CO6 3AH.</b> GRANTED.</li> <li>6) <b>PLANNING APPLICATION: ESS/30/22/COL: FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, CO6 3AQ.</b> NO DECISION.</li> <li>7) <b>PLANNING APPLICATION: 221131. MAGDALEN COTTAGE, MAIN ROAD, WORMINGFORD COLCHESTER, CO6 3AT.</b> NO DECISION.</li> <li>8) <b>PLANNING APPLICATION: 220998/220860: OAK LODGE, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AZ.</b> NO DECISION.</li> <li>9) <b>PLANNING APPEAL: APP/A1530/W/22/3291210. OAK FOLLY COTTAGE, COLLETT'S CHASE, WORMINGFORD, COLCHESTER, CO6 3AU.</b> NO DECISION.</li> <li>10) <b>PLANNING APPLICATION: CC/COL/106/21. BOXTED BRIDGE, BOXTED, CO4 5TB.</b> NEW DOCUMENTS SUBMITTED.</li> <li>11) <b>PLANNING APPLICATION: 220091/220090. LONGS FARM, LONGS FARM HOUSE, MAIN ROAD, WORMINGFORD, CO6 3AN.</b> WITHDRAWN.</li> <li>12) <b>PLANNING APPLICATION: 212653. WOOD HALL, MAIN ROAD, WORMINGFORD, CO6 3AX.</b> WITHDRAWN.</li> </ol>
22/183	<p><b><u>HGV FORUM</u></b></p> <p>UPDATE FROM CLLR PATMORE ON ATTENDING A HGV FORUM MEETING ORGANISED BY CLLR BARBER HELD ON THE 5<sup>TH</sup> OCTOBER.</p>
22/184	<p><b><u>REC TRUST</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE FROM REPRESENTATIVE IF PRESENT.</li> <li>2) UPDATE ON PARKING.</li> </ol>
22/185	<p><b><u>VAS SIGNS</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE ON VAS PROJECT.</li> <li>2) CONFIRMATION OF COST FOR UTILITY SEARCH.</li> </ol>
22/186	<p><b><u>DEFIBRILLATOR</u></b></p> <p>TO DISCUSS A DONATION TO INSTALL THE DEFIBRILLATOR AND MONTHLY CHECKS.</p>
22/187	<p><b><u>TELEPHONE BOX</u></b></p> <p>TO DISCUSS THE RISK ASSESSMENT FOR THE BOOK EXCHANGE PROJECT.</p>

22/188	<p><b><u>AFFORDABLE RURAL HOUSING</u></b></p> <ol style="list-style-type: none"> <li>1) TO CONFIRM THAT THE ARTICLE WILL BE IN THE DECEMBER EDITION OF THE WORM MAGAZINE ASKING RESIDENTS FOR FEEDBACK.</li> <li>2) TO DISCUSS THE PARISH COUNCIL'S RESPONSE TO THE COLCHESTER BOROUGH COUNCIL DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION.</li> </ol>
22/189	<p><b><u>LOCAL HIGHWAY PANEL</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE ON WORMINGFORD BRIDGE APPLICATION.</li> <li>2) UPDATE ON PROPOSED BUS STOP APPLICATION.</li> <li>3) UPDATE ON ADDITIONAL SALT BIN INSTALLATION APPLICATION.</li> <li>4) TO DISCUSS SUBMITTING AN APPLICATION TO CLOSE OFF THE UNOFFICIAL LAY BY AT THE TOP OF SANDY HILL.</li> </ol>
22/190	<p><b><u>FOOTPATH REPRESENTATIVE</u></b></p> <p>TO DISCUSS THE RESIGNATION RECEIVED AND OPTIONS GOING FORWARD.</p>
22/191	<p><b><u>EMERGENCY PLAN</u></b></p> <p>UPDATE ON THE REQUEST FROM COLCHESTER BOROUGH COUNCIL TO PRODUCE AN EMERGENCY PLAN.</p>
22/192	<p><b><u>POPPY WREATH</u></b></p> <ol style="list-style-type: none"> <li>1) TO CONFIRM THAT CLLR BOYCE LAY THE POPPY WREATH ON BEHALF OF RESIDENTS AND THE PARISH COUNCIL.</li> <li>2) TO DISCUSS MAKING A DONATION OF £20 TOWARDS THE BRITISH LEGION.</li> </ol>
22/193	<p><b><u>COMMUNICATION</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS THE PARISH COUNCILS SOCIAL MEDIA PLATFORMS.</li> <li>2) TO DISCUSS ENGAGEMENT WITH RESIDENTS.</li> </ol>
22/194	<p><b><u>PARISH COUNCIL CALENDAR</u></b></p> <p>TO DISCUSS THE DATES FOR MEETINGS IN 2023.</p>
22/195	<p><b><u>MEMBERSHIP</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS RENEWING THE CALC MEMBERSHIP AT A COST OF £35.00.</li> <li>2) TO DISCUSS RENEWING THE SLCC MEMBERSHIP AT A COST OF £61.71.</li> </ol>
22/196	<p><b><u>ON-LINE BANKING POLICY</u></b></p> <p>TO UPDATE POLICY REGARDING SIGNATORIES.</p>
22/197	<p><b><u>FINANCIAL MATTERS</u></b></p> <ol style="list-style-type: none"> <li>1) <b>LOCAL GOVERNMENT PAY OFFER.</b> TO CONFIRM THE ACCEPTED PAY OFFER (INCLUDING BACK PAYMENT AND CHANGE IN ANNUAL LEAVE).</li> <li>2) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</li> <li>3) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.</li> <li>4) <b>HMRC.</b> UPDATE FROM APPEAL.</li> <li>5) <b>BUDGET 2023/24.</b> TO DISCUSS A DATE FOR AN ON-LINE MEETING TO DISCUSS NEXT YEAR'S BUDGET TO THEN BE CONFIRMED AT THE JANUARY MEETING.</li> <li>6) <b>INTERNAL AUDITOR.</b> TO DISCUSS USING J STOBART AT A COST OF £210 FOR THE INTERNAL AUDIT FOR 2022/23.</li> </ol>
22/198	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p>
22/199	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p>THE 30MPH SIGNS AT EITHER END OF THE VILLAGE NOW ARE IN PLACE ON BOTH SIDES OF THE ROAD.</p>
22/200	<p><b><u>ITEMS FOR FUTURE MEETING</u></b></p>

E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)

TELEPHONE: 01206 589095