



6<sup>TH</sup> MAY 2022

DEAR COUNCILLOR,

MEMBERS OF THE COUNCIL ARE SUMMONED TO PARTICIPATE IN THE FORTHCOMING ANNUAL PARISH COUNCIL MEETING FOLLOWED BY THE PARISH COUNCIL MEETING AT 7.00PM THURSDAY 12<sup>TH</sup> MAY 2022, TO TRANSACT THE BUSINESS SHOWN IN THE AGENDA AT WORMINGFORD VILLAGE HALL.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND BUT WE ASK THAT YOU ADHERE TO CURRENT COVID-19 GOVERNMENT GUIDANCE.

*Helen Cook*

HELEN COOK, CLERK

## ANNUAL PARISH COUNCIL AGENDA

ITEM	MATTERS FOR DECISION
22/078	<b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b>
22/079	<b><u>ELECTION OF CHAIRMAN 2022/23</u></b> DECLARATION OF OFFICE TO BE SIGNED.
22/080	<b><u>ELECTION OF VICE CHAIRMAN 2022/23</u></b> DECLARATION OF OFFICE TO BE SIGNED.
22/081	<b><u>DECLARATION OF INTERESTS</u></b> <i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i> ALL COUNCILLORS TO REVIEW THEIR DECLARATION OF INTEREST AND UPDATE IF NECESSARY WITH COLCHESTER BOROUGH COUNCIL.
22/082	<b><u>CONSENT FORM</u></b> TO CONFIRM THAT ALL COUNCILLORS ARE STILL WILLING TO RECEIVE COUNCIL SUMMONS AND AGENDA ELECTRONICALLY.
22/083	<b><u>REPRESENTATIVE 2022/23</u></b> COLCHESTER ASSOCIATION OF LOCAL COUNCILS ESSEX ASSOCIATION OF LOCAL COUNCILS RECREATION TRUST LOVE & ROBINSON TRUST COLCHESTER SKIP HIRE LIAISON PAROCHIAL CHURCH COUNCIL WEBSITE FINANCIAL PERSONNEL COMMITTEE FOOTPATHS TRANSPORT
22/084	<b><u>REVIEW AND RE-ADOPTION OF COUNCIL PROCEDURES AND POLICIES</u></b> STANDING ORDERS

	<p>FINANCIAL REGULATIONS  ON-LINE BANKING POLICY  RISK ASSESSMENT  RISK ASSESSMENT FOR LITTER PICKING  RISK ASSESSMENT FOR FOOTPATH REPRESENTATIVE  COVID RISK ASSESSMENT FOR IN-PERSON MEETINGS  ASSET REGISTER  TRAINING POLICY  SOCIAL MEDIA POLICY  COMPLAINTS POLICY  CO-OPTION POLICY  CODE OF CONDUCT  FREEDOM OF INFORMATION PUBLICATION SCHEME  RETENTION &amp; DISPOSAL POLICY  PRIVACY NOTICE  DATA BREACH REPORTING FORM</p>
22/085	<p><b><u>RESPONSIBLE FINANCIAL OFFICER</u></b>  CONFIRMATION OF CLERK TO ASK AS RESPONSIBLE FINANCIAL OFFICER TO THE COUNCIL.</p>
22/086	<p><b><u>MEMBERSHIP RENEWALS</u></b>  TO DISCUSS RENEWING MEMBERSHIP:  1) EALC/NALC  2) CALC</p>
22/087	<p><b><u>INSURANCE</u></b>  TO DISCUSS RENEWING THE INSURANCE WITH ZURICH AT A COST OF £350.10.</p>
22/088	<p><b><u>FINANCIAL</u></b>  1) TO CONFIRM STANDING ORDERS FOR 2022/23.  2) TO CONFIRM DIRECT DEBITS FOR 2022/23.  3) TO CONFIRM SIGNATORIES FOR THE BANK ACCOUNT.</p>
<h2><b><u>PARISH COUNCIL AGENDA</u></b></h2>	
22/089	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b>  <i>The maximum time allowed for the public to participate as per Chappel Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.</i></p>
22/090	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT OR BY EMAILED REPORT</u></b>  WARD COUNCILLOR DARIUS LAWS / COUNTY COUNCILLOR LEWIS BARBER</p>
22/091	<p><b><u>CONFIRMATION OF MINUTES</u></b>  1) PARISH COUNCIL MEETING HELD ON THURSDAY 21<sup>ST</sup> APRIL 2022.  2) ANNUAL PARISH ASSEMBLY MEETING HELD ON THURSDAY 10<sup>TH</sup> MARCH 2022.</p>
22/092	<p><b><u>PLANNING APPLICATIONS:</u></b>  <i>TO DISCUSS MAKING COMMENTS ON THE FOLLOWING PLANNING APPLICATIONS. COMMENTS WILL BE SUBMITTED TO COLCHESTER BOROUGH COUNCIL ON BEHALF OF CHAPPEL PARISH COUNCIL:</i></p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: ESS/30/22/COL: FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, ESSEX, CO6 3AQ.</b> RETROSPECTIVE PLANNING PERMISSION FOR A COMPOSTING FACILITY TO PROCESS 25,000 TPA OF GREEN WASTE TO INCLUDE THE PROVISION OF WEIGHBRIDGE, 0.4HA OF HARDSTANDING FOR WINDROWS AND ASSOCIATED LANDSCAPING.</li> <li>2) <b>PLANNING APPLICATION: 220998/220860: OAK LODGE, CHURCH ROAD, WORMINGFORD COLCHESTER, CO6 3AZ.</b> LISTED BUILDING: PROPOSED EXTENSION: GARDEN ROOM, SOLID OAK FRAME, SINGLE STOREY,</li> </ol>

	<p>DOUBLE GLAZED.</p> <p>3) <b>PLANNING APPEAL: APP/A1530/W/22/3291210. OAK FOLLY COTTAGE, COLLETTS CHASE, WORMINGFORD, COLCHESTER, CO6 3AU.</b> PROPOSAL TO CHANGE THE USE OF LAND FROM AGRICULTURAL TO RECREATIONAL/LEISURE PURPOSED TO PROVIDE TWO LAKESIDE HOLIDAY UNITS.</p>
22/093	<p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <p><i>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER BOROUGH COUNCIL REGARDING:</i></p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 220388. FARIFIELDS FARM, AIR STRIP, FORDHAM ROAD, WORMINGFORD, CO6 3AQ.</b> CONDITIONAL APPROVAL.</li> <li>2) <b>PLANNING APPLICATION: CC/COL/106/21. BOXTED BRIDGE, BOXTED, CO4 5TB.</b> NO DECISION.</li> <li>3) <b>PLANNING APPLICATION: 220091/220090. LONGS FARM, LONGS FARM HOUSE, MAIN ROAD, WORMINGFORD, CO6 3AN.</b> NO DECISION.</li> <li>4) <b>PLANNING APPLICATION: 212653. WOOD HALL, MAIN ROAD, WORMINGFORD, CO6 3AX.</b> NO DECISION.</li> </ol>
22/094	<p><b><u>CONSULTATION – EAST ANGLIA GREEN ENERGY</u></b></p> <p>TO DISCUSS THE PROPOSAL TO BUILD A NEW HIGH VOLTAGE NETWORK REINFORCEMENT BETWEEN NORWICH, BRAMFORD AND TILBURY. THE PROPOSAL WILL COMPRISE MOSTLY OF OVERHEAD LINE (INCLUDING PYLONS AND CONDUCTORS), UNDERGROUND CABLING THROUGH THE DEDHAM VALE AREA OF OUTSTANDING BEAUTY AND A NEW SUBSTATION IN THE TENDRING DISTRICT THE DEADLINE FOR THIS ROUND OF CONSULTATION IS THE 16<sup>TH</sup> JUNE: <a href="http://nationalgrid.com/east-anglia-green">nationalgrid.com/east-anglia-green</a>.</p>
22/095	<p><b><u>COLCHESTER SKIP HIRE LIAISON MEETING</u></b></p> <p>UPDATE FROM LIAISON MEETING HELD ON THE 3<sup>RD</sup> MAY.</p>
22/096	<p><b><u>REC TRUST</u></b></p> <p>UPDATE FROM REPRESENTATIVE IF PRESENT OR BY EMAILED REPORT.</p>
22/097	<p><b><u>VAS SIGNS</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE ON VAS PROJECT.</li> <li>2) TO DISCUSS ANY DECISIONS NEEDED FOLLOWING THE JOINT VAS MEETING HELD WITH FORDHAM &amp; ALDHAM PARISH COUNCIL ATTENDED BY CLLR BYRNE AND THE CLERK.</li> </ol>
22/098	<p><b><u>QUIET LANE SCHEME</u></b></p> <p>TO DISCUSS APPLYING FOR A QUIET LANE FROM SMALL BRIDGE ENTRY TO THE JUNCTION OF CHURCH ROAD AND MAIN ROAD AND THE POSSIBLE BENEFITS.</p>
22/099	<p><b><u>LOCAL HIGHWAY PANEL</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE ON LOCAL HIGHWAY APPLICATION FOR A NEW BUS SHELTER ON CHAPPEL CORNER, GOING TOWARDS SUDBURY.</li> <li>2) UPDATE ON THE LOCAL HIGHWAY APPLICATION FOR RESTRICTING THE WIDTH OF WORMINGFORD BRIDGE.</li> </ol>
22/100	<p><b><u>CHURCH ROAD – CABINET BOXES</u></b></p> <p>TO DISCUSS THE CABINET BOXES ON THE CORNER OF CHURCH ROAD AND MAIN ROAD.</p>
22/101	<p><b><u>DEFIBRILLATOR</u></b></p> <p>UPDATE.</p>
22/102	<p><b><u>FINANCIAL MATTERS</u></b></p> <ol style="list-style-type: none"> <li>1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</li> <li>2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.</li> </ol>

	<b>3) INTERNAL AUDIT. TO CONFIRM THE INTERNAL AUDIT WILL BE CARRIED OUT ON THE 23<sup>RD</sup> MAY.</b>
<b>22/103</b>	<b><u>CORRESPONDENCE RECEIVED</u></b>
<b>22/104</b>	<b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b>
<b>22/105</b>	<b><u>ITEMS FOR FUTURE MEETING</u></b>

MRS HELEN COOK, CLERK TO WORMINGFORD PARISH COUNCIL.

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