

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9TH MARCH 2017

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Hearne
Present: Cllrs Beckensall, Boyce, Evans, Grimsey
Clerk: Mrs. H. Cook
Also Present: Cllr Chapman & members of the public

17/039	<p><u>WELCOME, APOLOGIES FOR ABSENCE</u></p> <p>Cllr Bentley sent his apologies due to family commitment. Cllr Anne Brown sent her apologies due to work commitments.</p>
17/040	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllr Beckensall registered a disclosable pecuniary interest on item 17/046 being a neighbouring property and therefore would not vote on this agenda item.</p>
17/041	<p><u>PARISH COUNCIL VACANCY</u></p> <p>Cllr Hearne confirmed that Adam Pullum had resigned. The notice of vacancy was displayed on the noticeboard and website and any interested parties could contact the clerk for further details.</p>
17/042	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>One member of the public wished to speak regarding the Planning Application 170226 – Fairfield's Farm and raised the following points:</p> <ul style="list-style-type: none">❖ Increase in odour and for longer periods of time.❖ Loss of amenity to use garden, put laundry out, open windows.❖ Impacting into evenings and weekend.
17/043	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p>Cllr Chapman spoke briefly on:</p> <ul style="list-style-type: none">❖ Colchester Borough Council holding talks with NEEP regarding cars obstructing footpaths.
17/044	<p><u>CONFIRMATION OF MINUTES</u></p>
17/016	<p>RESOLVED that the minutes of the meeting held on Thursday 9th February were a true record of the meeting and were signed by Vice-Chairman.</p>
17/045	<p><u>PLANNING APPLICATIONS</u></p> <p>1) Planning Application 170226. Fairfield's Farm, Fordham Road, Wormingford, Colchester, CO6 3AQ. Application to vary condition 3 of Planning Application 121150.</p> <p>Cllr discussed their concerns regarding the following points:</p> <ul style="list-style-type: none">❖ Additional periods of noise associated with the extended hours of operation, especially in a rural setting and loss of amenity to neighbouring properties as a result.❖ Extended periods of odour related to the production of crisps in this location.❖ Cllrs would like to see plans produced in order to reduce the existing odour issues that exist.❖ Extended hours of work at the weekend (i.e. Saturday. Would operations be planned to take place on Bank

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<p>17/017</p>	<p>Holidays? ❖ More road movements to and from the site. The Parish Council do not see how increasing production hours would therefore not increase traffic flow. Concern is for Wormingford residents along with neighbouring Fordham.</p> <p>RESOLVED that the Clerk send the decision of object and comments to Colchester Borough Council, Planning Department.</p> <p>2) Planning Application 170197. Longs Farm Barn, Main Road, Wormingford, Colchester, CO6 3AN. Application for prior approval of proposed change of use from a B1c to C3.</p> <p>The Clerk confirmed that this application was currently closed as changes to Planning Legislation does not come into effect until the end of September.</p> <p>3) Planning Application ESS/18/17/COL (Note change from ESS/29/16/COL). Colchester Skip Hire, Packards Lane, Wormingford. Application for variation of conditions 3 and 4 in relation to Good Friday.</p> <p>Cllr discussed their concerns regarding the following points:</p> <ul style="list-style-type: none"> ❖ Increased noise on what would otherwise be traditionally a period of respite from activities of this nature. ❖ Additional traffic movements and therefore disturbance on a Bank Holiday to direct neighbours, residents in Wormingford and neighbouring villages. ❖ Not adhering to the current planning conditions. ❖ Concern that this will open the door to further applications for other Bank Holiday's during the year.
<p>17/018</p>	<p>RESOLVED that the Clerk send the decision of object and comments to Essex County Council.</p>
<p>17/046</p>	<p><u>WCEC & ABBERTON RURAL TRAINING</u></p> <p>Cllr Hearne confirmed that the Essex Association for Local Councils had advised the Parish Council at this stage not to enter into discussions on this matter. It was noted that the Parish Council had no power/influence over either WCEC or Abberton Rural Training.</p> <p>It was agreed by the Councillors that it would not be discussed any further at this meeting. Residents were encouraged to talk to Parish Councillors on this matter over the course of the next month and use the public participation session of the April meeting to raise any concerns.</p>
<p>17/047</p>	<p><u>PLAY AREA</u></p> <p>The Clerk confirmed that three quotes had now been received. The Clerk was asked to send round some dates in order for representative from the Council and the Rec Trust could meet to discuss options and then report back to the Full Council.</p>
<p>17/048</p>	<p><u>REC TRUST</u></p> <p>The Rec Trust confirmed that they were holding a coffee morning on the 18th March and that the Football club had applied for funds in order to help improve the football pitch.</p>
<p>17/049 17/019</p>	<p><u>RCCE – BEST KEPT VILLAGE</u></p> <p>RESOLVED not to enter the 2017 competition.</p>
<p>17/050</p>	<p><u>BUS SHELTER</u></p> <p>The Clerk confirmed that the request went before the Colchester Local Highway Panel in early January for consideration for funding from the 17/18 budget. It has been listed as a valid scheme it is now just a case of waiting to see if funds are available from April.</p>
<p>17/051</p>	<p><u>VILLAGE SIGN</u></p> <p>The Clerk confirmed work was still continuing and that an installation date would be circulated in due course.</p>
<p>17/052</p>	<p><u>DEFIBRILLATOR</u></p>

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	The Clerk confirmed that the funding from the British Heart Foundation had now been closed. The Clerk would keep the Council updated if any other funding became available.																																
17/053	<p><u>LITTER PICK</u></p> <p>Cllrs reported that 18 residents including Cllrs attending the litter pick on 4th March. Items found included a Hoover, a flat screen TV and two car tyres. They also found 3 blue bags of fertiliser, 6 large plastic containers and many meters of chicken wire fencing & rubble. Thanks was given to all the volunteers who helped. The next date for litter picking would be on the 10th June.</p>																																
17/054	<p><u>DRAINAGE ON CHURCH ROAD</u></p> <p>The Clerk asked for evidence (photos) to be sent to her and she would follow this up with Essex County Council.</p>																																
17/055	<p><u>CARS OBSTRUCTING PAVEMENTS</u></p> <p>Cllrs discussed that this was an increasing problem in the village. The Clerk was asked to write an open letter for inclusion in the Worm asking residents to park responsibly and to think of pedestrians using the footpaths.</p>																																
17/056	<p><u>ANNUAL PARISH ASSEMBLY MEETING, 13TH APRIL</u></p> <ol style="list-style-type: none"> 1) List of organisations to invite – Cllrs discussed inviting Worm in Bloom, Church, Rec Trust, WECE, Football Club & The Crown Public House. 2) Discuss Possible Speaker – Cllrs would confirm any ideas to the Clerk. 3) Refreshments – The Clerk was asked to purchase tea, coffee, milk and biscuits. This would be held at 8pm meeting to start at 8.15pm. 																																
17/057 17/020	<p><u>RISK ASSESSMENT SCHEDULE</u></p> <p>RESOLVED that after further the Risk Assessment for 2016/17 be signed by the Vice-Chairman.</p>																																
17/058	<p><u>FINANCIAL MATTERS</u></p> <ol style="list-style-type: none"> 1) FINANCIAL STATEMENT. <p>The three invoices including the Standing Orders for February were checked by all Councillors present.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th align="center" colspan="2">Cheque</th> </tr> <tr> <th colspan="2"></th> <th align="center">Number</th> <th align="center">£ p</th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>Salary February</td> <td align="center">SO</td> <td align="right">283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>February</td> <td align="center">SO</td> <td align="right">71.92</td> </tr> <tr> <td>H Cook</td> <td>February Expenses</td> <td align="center">101279</td> <td align="right">19.68</td> </tr> <tr> <td colspan="2"></td> <td align="center">Total</td> <td align="right">375.05</td> </tr> <tr> <td colspan="2"></td> <td align="center">Less VAT Content</td> <td align="right">0.00</td> </tr> <tr> <td colspan="2"></td> <td align="center">Total Excluding VAT</td> <td align="right">375.05</td> </tr> </tbody> </table>			Cheque				Number	£ p	H Cook	Salary February	SO	283.45	Essex Pension Fund	February	SO	71.92	H Cook	February Expenses	101279	19.68			Total	375.05			Less VAT Content	0.00			Total Excluding VAT	375.05
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17/021	<p>RESOLVED that after further consideration the one cheque and two Standing Orders detailed on the schedule be authorised for payment.</p> <ol style="list-style-type: none"> 2) MONTHLY BUDGET INFORMATION <p>The Clerk had circulated this prior to the meeting.</p>																																
17/059	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Clerk had reported the white fingerpost to Essex County Council. This was not currently deemed needing immediate attention. Cllrs asked the Clerk to find out whether the Parish Council would be allowed to make repairs in principle.</p>																																
17/060	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>																																

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17/061	<u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u> Village Sign Church Road, water drainage Rubbish at Sandy Hill Play Area Highway repairs to Horkesley Road
17/062	IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC: THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/063.
17/022	RESOLVED to close the meeting to the Public during the consideration of Agenda item 17/063.
17/063	<u>HUMAN RESOURCES & PERSONNEL</u> The Clerk confirmed that a staff appraisal should be held by the Personnel Committee. It was discussed to hold this alongside the budget. Cllr Hearne thanked everyone for attending and the meeting closed at 7.50pm. The date of the next meeting would be Thursday 13 th April 2017. Signed:..... Chairperson of the Parish Council Date: 13th April 2017

MRS HELEN COOK

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