

31<sup>st</sup> DECEMBER 2016

DEAR COUNCILLORS,

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING ANNUAL MEETING OF WORMINGFORD PARISH COUNCIL TO BE HELD IN THE WORMINGFORD VILLAGE HALL, AT 7.00 P.M. ON THURSDAY 7<sup>th</sup> JANUARY 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



HELEN COOK, CLERK

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## AGENDA

ITEM	MATTERS FOR DECISION
16/001	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> ALL APOLOGIES NEED TO GO THROUGH THE CLERK.
16/002	<b><u>DECLARATION OF INTERESTS</u></b> TO RECEIVE ANY 'DISCLOSABLE PECUNIARY INTERESTS, OTHER PECUNIARY INTERESTS or NON-PECUNIARY INTERESTS' RELATING TO ITEMS ON THE AGENDA.
16/003	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> The maximum time allowed for the public to participate is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.
16/004	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b> WARD COUNCILLOR NIGEL CHAPMAN COUNTY COUNCILLOR ANNE BROWN
16/005	<b><u>CONFIRMATION OF MINUTES</u></b> <ul style="list-style-type: none"> <li>• MEETING HELD THURSDAY 12<sup>TH</sup> NOVEMBER 2015.</li> <li>• EXTRAORDINARY MEETING HELD MONDAY 30<sup>TH</sup> NOVEMBER 2015.</li> </ul>
16/006	<b><u>PLANNING APPLICATIONS</u></b> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 152457/152458.</b> COCKRELLS FARM, LITTLE HORKESELEY ROAD, WORMINGFORD, COLCHESTER, CO6 3AP. CONVERSION OF ANNEXE STORE ROOMS TO BEDROOMS (ANNEXE PREVIOUSLY APPROVED UNDER 081180).</li> </ol>
16/007	<b><u>WORM AND REC TRUST – UPDATE FROM MR BRIAN JONES</u></b> <ol style="list-style-type: none"> <li>1) UPDATE REGARDING THE REC TRUST.</li> <li>2) UPDATE ON PLAY AREA REPORT</li> </ol>

	3) TO DISCUSS THE WORM MAGAZINE.
<b>16/008</b>	<b><u>PUBLIC FACILITIES</u></b> 1) TO RECEIVE AN UPDATE ON THE BUS SHELTERS. 2) BROADBAND.
<b>16/009</b>	<b><u>FINANCIAL MATTERS</u></b> 1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE) 2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR. 3) <b>BUDGET 2016/17.</b> 4) <b>SECTOR LED BODY FOR AUDIT (2017/18).</b> TO DECIDE WHETHER TO OPT OUT.
<b>16/010</b>	<b><u>NEIGHBOURHOOD PLAN</u></b> UPDATE
<b>16/011</b>	<b><u>SKIP HIRE MEETING</u></b> UPDATE FROM CLLR PULLAM.
<b>16/012</b>	<b><u>EALC TRAINING</u></b> TO DISCUSS EALC TRAINING FOR CLERK.
<b>16/013</b>	<b><u>RISK ASSESSMENT</u></b> AN UPDATE ON THE RISK ASSESSMENT DOCUMENTS.
<b>16/014</b>	<b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b> UPDATE TO THE COUNCIL
<b>16/015</b>	<b><u>CORRESPONDENCE RECEIVED</u></b> EALC – E-BULLETINS, JOBS & LEGAL UPDATES, MAKING THE LINK (ECC), CBC PLANNING, HMRC UPDATES, ESSEX PENSION FUND, RCCE, AONB
<b>16/016</b>	<b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b>
<b>16/017</b>	IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.  RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:  THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/018.
<b>16/018</b>	<b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b> TO DISCUSS ANY HR & PERSONNEL ISSUES.

MRS HELEN COOK

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