

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13<sup>TH</sup> JUNE 2017

IN WORMINGFORD VILLAGE HALL, AT 8.00 P.M.

In the Chair: Cllr. Bentley  
Present: Cllrs Beckensall, Evans, Fenn, Grimsey  
Clerk: Mrs. H. Cook  
Also Present 3 members of the public

17/114	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> Cllr Bentley welcomed everyone to the meeting. Cllr Hearne sent his apologies due to family commitments. Cllr Chapman also sent his apologies.
17/115	<b><u>DECLARATION OF INTERESTS</u></b> No members declared an interest.
17/116	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b>  One member of the public spoke about the error on the agenda regarding 17/119 this should read Fordham Road.  One member of the public spoke about 17/122 stating that it should say leading to WCEC and Quinces.  One member of the public spoke about the damage to his shrubs when the verges had been trimmed. He asked the Parish Council to contact Essex County Council and ask them to be careful in future cuts.
17/117	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b>  Cllr Chapman was not present.
17/118	<b><u>CONFIRMATION OF MINUTES</u></b>
17/047	<b>RESOLVED</b> that the minutes of the meeting held on Thursday 11 <sup>th</sup> May were a true record of the meeting and were signed by Chairman.
17/119	<b><u>PLANNING APPLICATIONS</u></b>  Update on Planning Application: 170226: Fairfield Farm, Fordham Road, Wormingford, CO6 3AQ.  Cllr Fenn confirmed that Colchester Borough Council were still waiting for work to be carried out by the applicant in order to reduce odour before the current application would be considered. Environmental Health were still making site visits and had urged concern resident to report any offensive odours at the time it took place on 01206 282581/2.
17/120	<b><u>COLCHESTER SKIP HIRE MEETING</u></b>  Cllrs thanked Cllr Fenn for attending the meeting held on the 23 <sup>rd</sup> May. A new planning application is likely to be made shortly by Colchester Skip Hire. Cllr Fenn recommended that Cllr make a site visit when this has been submitted. It was agreed at the meeting that additional monitoring of noise would take place. Cllr Fenn confirmed that he would attend the next meeting which would be held in September.
17/121	<b><u>LAND NEXT TO THE CROWN PUBLIC HOUSE</u></b>  Cllr Fenn agreed to contact the current tenant farmer to see whether he would plough a strip of land adjoining the road side in order to deter access.

## Approved Minutes – 13<sup>th</sup> June 2017

17/122	<p><b><u>SAFETY OF LANE LEADING TO WCEC</u></b></p> <p>Cllr Beckensall confirmed that he had sent a letter to one of the owners and was waiting for a reply. This would be brought back to the July meeting.</p>
17/123	<p><b><u>PLAY AREA</u></b></p> <p>Cllr Bentley confirmed that a meeting had taken place with members of the Rec Trust. It was discussed that in order to go ahead with the plans from Playquip successful funding applications would need to be submitted. The Clerk would look at CIF, Awards for All and Veolia.</p> <p>17/048 <b>RESOLVED that the Parish Council will ask for feedback from residents regarding the proposed plans for the play area. The Clerk will draft funding applications and circulate to Councillors before submitting. The Clerk will contact Playquip to confirm how long the quote will be valid for.</b></p>
17/124	<p><b><u>REC TRUST</u></b></p> <p>The Rec Trust confirmed that they were still in the process of obtaining quotes for the replacement chairs.</p>
17/125	<p><b><u>LOCALITY BUDGET</u></b></p> <p>17/049 <b>RESOLVED that the Clerk ask Cllr Chapman if an amount from the Locality Budget could be put towards the play area project.</b></p>
17/126	<p><b><u>VILLAGE SIGN</u></b></p> <p>17/050 Cllr Bentley confirmed that the sign would be put back in the next couple of weeks.</p> <p><b>RESOLVED that the Clerk send out thank you letters to Atlas Signs, Peter Ridge, Harry Boggs-Rolfe and Simon Cousins.</b></p>
17/127	<p><b><u>BUS SHELTER</u></b></p> <p>The bus shelter had not been selected for replacement for 2017/18 and was currently on the waiting list. Cllrs thanked Brian Tansley for carrying out repairs.</p> <p>17/051 <b>RESOLVED that a creosote substitute be purchased in order to protect the bus shelter.</b></p>
17/128	<p><b><u>DRAINAGE ON CHURCH ROAD</u></b></p> <p>It was noted by Cllrs that the road had drained after several instances of heavy rain. This would be removed from the agenda unless further issues were reported.</p>
17/129	<p><b><u>SANDY HILL</u></b></p> <p>The Clerk would bring this back to July as she was still waiting for a response from ECC.</p>
17/130	<p><b><u>SALT BAG SCHEME</u></b></p> <p>17/052 <b>RESOLVED that the Parish Council would stay in the scheme but did not require any further salt bags.</b></p>
17/131	<p><b><u>MEMBERSHIP RENEWALS</u></b></p> <p>17/053 <b>RESOLVED that the Clerk arrange for the renewal of the CALC membership.</b></p>
17/132	<p><b><u>TRAINING</u></b></p> <p>The Clerk had sourced some information on in-house training. Cllrs asked the Clerk to see if any other local Councils would be interested in sharing the cost.</p>
17/133	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b></p> <p>The five invoices including the Standing Orders for May were checked by all Councillors present.</p> <p style="text-align: right;">Cheque Number _____ £ p</p>

**Approved Minutes – 13<sup>th</sup> June 2017**

	<table border="0"> <tr> <td>H Cook</td> <td>Salary May</td> <td>SO</td> <td>286.30</td> </tr> <tr> <td>Essex Pension Fund</td> <td>May</td> <td>SO</td> <td>72.63</td> </tr> <tr> <td>H Cook</td> <td>May Expenses</td> <td>101292</td> <td>17.58</td> </tr> <tr> <td>CALC</td> <td>Membership</td> <td>101293</td> <td>35.00</td> </tr> <tr> <td>EALC</td> <td>Play Area Training</td> <td>101294</td> <td><u>90.00</u></td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>501.51</td> </tr> <tr> <td></td> <td>Less VAT Content</td> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><u>501.51</u></td> </tr> <tr> <td></td> <td><b>Total Excluding VAT</b></td> <td></td> <td><u><u>501.51</u></u></td> </tr> </table>	H Cook	Salary May	SO	286.30	Essex Pension Fund	May	SO	72.63	H Cook	May Expenses	101292	17.58	CALC	Membership	101293	35.00	EALC	Play Area Training	101294	<u>90.00</u>			Total	501.51		Less VAT Content		0.00				<u>501.51</u>		<b>Total Excluding VAT</b>		<u><u>501.51</u></u>
H Cook	Salary May	SO	286.30																																		
Essex Pension Fund	May	SO	72.63																																		
H Cook	May Expenses	101292	17.58																																		
CALC	Membership	101293	35.00																																		
EALC	Play Area Training	101294	<u>90.00</u>																																		
		Total	501.51																																		
	Less VAT Content		0.00																																		
			<u>501.51</u>																																		
	<b>Total Excluding VAT</b>		<u><u>501.51</u></u>																																		
<b>17/054</b>	<p><b>RESOLVED that after further consideration the three cheques and two Standing Orders detailed on the schedule be authorised for payment.</b></p> <p>2) <b>MONTHLY BUDGET STATEMENT</b>          The Clerk had circulated this prior to the meeting. Cllrs asked if another signatory could be added to the Bank Account, the Clerk would bring the paperwork to the next meeting.</p>																																				
<b>17/134</b>	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p>No items to report.</p>																																				
<b>17/135</b>	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>																																				
<b>17/136</b>	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Village Sign          Rubbish at Sandy Hill          Play Area          Safety of lane leading to WCEC          Planning, Fairfield          Bank Signatories          Financial Regs</p>																																				
<b>17/137</b>	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/113.</b></p> <p><b>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 17/138 as no items were needing to be discussed.</b></p>																																				
<b>17/055</b>																																					
<b>17/138</b>	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 8.40pm.</p> <p>The date of the next meeting would be Thursday 13<sup>th</sup> July 2017, 7.30pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council <span style="float:right">Date: 13<sup>th</sup> June 2017</span></p>																																				

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)