

WORMINGFORD PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON THURSDAY 14TH DECEMBER 2017

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
Present: Cllrs Boyce, Evans, Fenn, Grimsey
Clerk: Mrs. H. Cook
Also Present: Two members of the public

17/227	<u>WELCOME, APOLOGIES FOR ABSENCE</u> Cllr Bentley welcomed everyone to the meeting. Cllr Beckensall & Hearne had sent their apologies due to work commitments. Cllr Chapman had also sent his apologies.
17/228	<u>DECLARATION OF INTERESTS</u> No declarations were made.
17/229	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No member of the public wished to speak.
17/230	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> Cllr Chapman was not present.
17/231	<u>CONFIRMATION OF MINUTES</u>
17/096	RESOLVED that the minutes of the meeting held on Thursday 9th November were a true record of the meeting and were signed by Chairman.
17/232	<u>PLANNING APPLICATIONS</u> 1) PLANNING APPLICATION: 173093. LONGS FARM BARN, MAIN ROAD, WORMINGFORD, COLCHESTER, CO6 3AN. APPLICATION FOR PRIOR APPROVAL OF PROPOSED CHANGE OF USE FROM A B1C TO C3. RESOLVED that the Parish Council had no comments to make regarding this application. 2) PLANNING APPLICATION: 172979: PAUL FLATMAN FARMS, PACKARDS LANE, WORMINGFORD, COLCHESTER, CO6 3AH. PROPOSED STORAGE BUILDING (RESUBMISSION OF 172206) The Parish Councillors discussed this application and were concerned about the lack of details regarding the storage and the use of the whole site. Cllrs also discussed the concern over the removal of landscaping which currently acts as screening. 17/098 RESOLVED that the Parish Council write to the Planning Department relaying the concerns over the brief planning statement and the removal of established landscaping.
17/233	<u>PLANNING APPLICATION UPDATE</u> Cllr Bentley confirmed that Colchester Borough Council had confirmed that both the application 172600 & 170226 had been approved conditionally. The full conditions can be found at http://www.planning.colchester.gov.uk/
17/234	<u>COLCHESTER SKIP HIRE</u> The next liaison meeting was planned for the 19 th December Cllr Fenn and Bentley agreed to attend.

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17/235	<p><u>REC TRUST</u></p> <p>The Rec Trust confirmed that the new Caretaker would be starting on the 1st January. The Post Office was currently having issues with the equipment and didn't always attend both sessions. As both the Rec Trust and the Parish Council assist with the rental cost of the Village Hall in order to enable the service to continue the situation would be monitored.</p>																														
17/236	<p><u>PLAY AREA</u></p> <p>The Clerk updated the Councillors on the current secured funds with successful grants from CIF and Awards for All. The play area project could now move forward. It was agreed to meet with the Rec Trust in order to discuss the colour of equipment, disposal of the old equipment and whether funding could be found in order to fence the playground.</p> <p>Cllrs also discussed the cash flow issue with having to pay the VAT to the contractor prior to claiming it back from HMRC. The Clerk would investigate this further before placing an order.</p> <p>17/099 RESOLVED that the Parish Council would place an order with Playquip Leisure for the purchase of and installation of play equipment costing £21,991.00.</p>																														
17/237	<p><u>PHONE BOX</u></p> <p>Cllr Bentley confirmed that more damaged had occurred and quotes for the glass repairs would be obtained and brought back to the January meeting. Questions were raised with regards to moving the box in order to position it within the village in order for it to house a defibrillator.</p>																														
17/238	<p><u>WWI COMMEMORATION</u></p> <p>Cllr Boyce agreed to talk with the Parochial Council to see if they were planning on marking the occasion and this would be brought back to the next meeting.</p>																														
17/239	<p><u>JANUARY MEETING</u></p> <p>Cllr Bentley confirmed that the January meeting would only take place if planning application needed commenting on.</p>																														
17/240	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The three invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.</p> <table border="1" data-bbox="199 1272 1083 1608"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Chq Number</th> <th>Gross</th> <th>VAT</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>Salary</td> <td>SO</td> <td align="right">£ 286.30</td> <td align="center">£ -</td> <td align="right">£ 286.30</td> </tr> <tr> <td>Essex Pension Fund</td> <td>November</td> <td>SO</td> <td align="right">£ 72.63</td> <td align="center">£ -</td> <td align="right">£ 72.63</td> </tr> <tr> <td>H Cook</td> <td>Expenses</td> <td>101314</td> <td align="right">£ 28.03</td> <td align="center">£ -</td> <td align="right">£ 28.03</td> </tr> <tr> <td colspan="3"></td> <td align="right">£ 386.96</td> <td align="center">£ -</td> <td align="right">£ 386.96</td> </tr> </tbody> </table> <p>17/100 RESOLVED that after further consideration the one cheque and two Standing Orders detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET STATEMENT</p> <p>The Clerk had circulated this prior to the meeting.</p> <p>3) BUDGET 2018/19</p> <p>Cllr Bentley, Cllr Evans and the Clerk had met prior to the meeting to work on the budget for 2018/19. This was then circulated to all Councillors for comment.</p> <p>17/101 RESOLVED that after further consideration the precept be set at £9,385, which is a 1.86% increase. The Clerk was asked to submit this information to Colchester Borough Council.</p>	Payee	Description	Chq Number	Gross	VAT	Net	H Cook	Salary	SO	£ 286.30	£ -	£ 286.30	Essex Pension Fund	November	SO	£ 72.63	£ -	£ 72.63	H Cook	Expenses	101314	£ 28.03	£ -	£ 28.03				£ 386.96	£ -	£ 386.96
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17/241	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>Cllr Bentley confirmed that he had attended training day with Cllr Hearne and had found this very useful. Advice was given on how to handle planning applications, difficult meetings and how to Chair successfully.</p> <p>The Clerk confirmed that she had completed the Finance section of the ILCA course and passed.</p> <p>Cllr Bentley reported that the latest editions of the worm magazine including the Parish Council report were now on the website. Including details confirming that the Worm magazine is run independently.</p> <p>Cllrs were concerned over the increased in crime in the rural areas, residents are asked to be extra vigilant.</p>
17/242	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>
17/243	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Play Area I.T. Training Telephone Box Colchester Skip Hire</p>
17/244	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/204.</p> <p>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 17/245 as no items were needing to be discussed.</p>
17/102	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 8.02pm.</p> <p>The date of the next meeting would be Thursday 11th January 2018, 7.00pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 11th January 2017</p>

MRS HELEN COOK

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