

WORMINGFORD PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 14TH APRIL 2016

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
 Present: Cllrs Boyce, Evans, Grimsey
 Clerk: Mrs. H. Cook
 Also Present: Cllr Brown, Cllr Chillingworth & three members of the public

16/063	<u>WELCOME, APOLOGIES FOR ABSENCE</u> Cllr Bentley welcomed everybody to the meeting. Apologies were accepted by Cllr Pullum for family commitments and Cllr Hearne for work commitments.	
16/064	<u>DECLARATION OF INTERESTS</u> No declarations were made.	
16/065	<u>PARISH COUNCILLOR VACANCY</u> Cllr Bentley confirmed that no Election had been called. The Parish Council were now able to advertise the position and co-opt at the May meeting. A notice would be put on the noticeboard, website and in the Worm magazine if time allowed. The deadline for applications would be Monday 9 th May.	
16/066	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No members of the public wished to speak.	
16/067	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> Cllr Brown spoke briefly on the meeting held on the 12 th April with Colchester Skip Hire. She confirmed that an application was being prepared by CSH in order to apply for permission to work on site when Bank Holidays made a 4 day weekend (Easter, Christmas). This could be a test case and Cllr Brown confirmed that she would be consulting with Cllrs and Senior Officers at County Hall.	
16/068	<u>CONFIRMATION OF MINUTES</u> Draft minutes of the meeting held on Thursday 10 th March 2016 had been circulated prior to the meeting. All agreed that these were a true record of the meeting (Cllr Bentley abstained due to not being present at the meeting).	
16/033	RESOLVED that the minutes of the meeting held on Thursday 10th March 2016 were a true record of the meeting and were signed by the Chairman.	
16/069	<u>PLANNING APPLICATIONS</u> None Received.	
16/070	<u>WORM AND REC TRUST</u> 1) UPDATE REGARDING THE REC TRUST Mrs Tansley confirmed that fundraising was continuing and a coffee morning was planned for the 23 rd April. 2) UPDATE ON PLAY AREA REPORT The Council still had not received a report from the Rec Trust. The next inspection would be in May, it was agreed to discuss this further after the report. 3) TO DISCUSS THE WORM MAGAZINE. The Council had received the signed agreement and could now confirm that the Worm magazine was fully	

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	independent of the Parish Council.																									
16/071	<u>ASSET REGISTER 2015/16</u> This had been circulated by the Clerk. No questions were raised.																									
16/034	RESOLVED that the Asset Register for 2015/16 be signed by the Chairman.																									
16/072	<p><u>FINANCIAL MATTERS 2015/16</u></p> <p>1) FINANCIAL STATEMENT. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE) The four invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;">Cheque Number</th> <th style="text-align: right; border-bottom: 1px solid black;">£ p</th> </tr> </thead> <tbody> <tr> <td>H Cook (March Salary)</td> <td style="text-align: center;">101182</td> <td style="text-align: right;">217.06</td> </tr> <tr> <td>Essex Pension Fund (March)</td> <td style="text-align: center;">101183</td> <td style="text-align: right;">50.65</td> </tr> <tr> <td>H Cook (March Expenses)</td> <td style="text-align: center;">101184</td> <td style="text-align: right;">25.23</td> </tr> <tr> <td>EALC</td> <td style="text-align: center;">101185</td> <td style="text-align: right;">76.50</td> </tr> <tr> <td></td> <td style="text-align: center;">Total</td> <td style="text-align: right; border-top: 1px solid black;">369.44</td> </tr> <tr> <td style="text-align: center;">Less VAT Content</td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td style="text-align: center;">Total Excluding VAT</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">369.44</td> </tr> </tbody> </table>		Cheque Number	£ p	H Cook (March Salary)	101182	217.06	Essex Pension Fund (March)	101183	50.65	H Cook (March Expenses)	101184	25.23	EALC	101185	76.50		Total	369.44	Less VAT Content		0.00		Total Excluding VAT	369.44	
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16/035	<p>RESOLVED that after further consideration, the four cheques including the Salary detailed on the payment schedule be authorised for payment.</p> <p>2) FINAL BUDGET STATEMENT FOR 2015/16. The Clerk had sent round details prior to the meeting. No questions were asked.</p> <p>3) FINAL ACCOUNTS 2015/16 BEFORE SUBMITTING TO INTERNAL AUDITOR The Clerk had sent round details prior to the meeting. No questions were asked.</p> <p>4) VAT CLAIM 2015/16 The Clerk had been circulated details prior to the meeting.</p>																									
16/036	RESOLVED that the VAT Return for 2015/16 be sent. It was resolved that the Final Accounts 2015/16 should be signed and then submitted to the Internal Auditor.	CLERK																								
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16/081	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>Cllr Bentley reported that he had met with Robert Strathern of Fairfields Farm for an update on the Biogas Project. Please see report attached.</p>	
16/082	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>	
16/083	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p>	
16/084	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/062.</p> <p><i>16/038</i> RESOLVED not to close the meeting to the Public during the consideration of Agenda item 16/085 as there were no matter to discuss.</p>	
16/085	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>No matters were raised to discuss.</p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.50pm.</p> <p>The date of the next meeting would be Thursday 12th May 2016.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p> <p align="right">Date: 12th May 2016</p>	

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: wormingford@outlook.com