

# WORMINGFORD PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON THURSDAY 9<sup>TH</sup> JULY 2015

### IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

\*\*\*\*\*

**In the Chair:** Cllr. Bentley  
**Present:** Cllrs Boyce, Evans, Grimsey, Hearne  
**Clerk:** Mrs. H. Cook  
**Also Present** Seven members of the public

\*\*\*\*\*

#### **15/135: Chairman's Welcome, Apologies for Absence**

Cllr Bentley welcomed everybody to the meeting. Cllr Pullum had sent his apologies due to work commitments and Cllr Chapman had also sent his apologies.

Cllr Bentley spoke about the sad news the Council had received over the death of Mr Sean Groom who had been the Clerk for Wormingford for many years. He gave thanks to Mr Mick Collins for writing Sean's obituary in the Worm magazine. The funeral was to be a private, but there would be a celebration of life and details of this could be obtained from the Clerk.

#### **15/136: Declaration of Interests**

**To receive any "Disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests" relating to items on the agenda.**

Cllr Grimsey declared a non-pecuniary interest to planning 151346 due to living close to the proposed application.

#### **15/137: Public Participation Session with Respect to Items on the Agenda and other matters that are of mutual Interest.**

A member of the Public spoke about the additions to the planning application for the Gliding Club. In his investigations he was not convinced on the true need for the power gliders in order to complete the course.

Several members of the Public spoke about Planning Application 151346 raising the following points:

- Over development of the site.
- Not enhancing the street scene.
- Over shadowing properties and reduction in light.
- Much larger house than originally approved.

The members of the public noted that they were happy with the original planning application 140493.

#### **15/138: Ward & County Councillors to Address the Members if Present**

Cllr Chapman & Brown were not present.

#### **15/139: Confirmation of Minutes – Meeting Held on 11<sup>th</sup> June 2015**

Draft minutes of the meeting held on Thursday 11<sup>th</sup> June 2015 had been circulated prior to the meeting. All agreed that these were a true record of the meeting

**15/047: RESOLVED that the minutes of the meeting held on Thursday 11<sup>th</sup> June were a true record of the meeting and were signed by Chairman.**

**15/140: Planning Application**

- 1) **Planning Application: 151346. Land adj Coronilla, Little Horkesley Road, Wormingford, Colchester, CO6 3AW. Proposed four bed detached dwelling complete with associated hard and soft landscaping.**

Cllrs discussed this application and decided to object to the application as they had the following concerns:

- ❖ Overdevelopment of the plot.
- ❖ No consideration to neighbouring properties, very intrusive.
- ❖ The concern to the neighbouring properties regarding loss of light due to the orientation of their properties to the proposed development.
- ❖ The proposed design not being sympathetic with the street scene.

Cllrs noted that they were not opposed to the previously submitted application for this site Planning Application: 140493.

**15/048: RESOLVED that the Clerk send the decision of objection and comments to Colchester Borough Council, Planning Department.**

- 2) **Planning Application: 151316. 9 Chilton Cottages, Main Road, Wormingford, Colchester, CO6 3AY. Second storey side & single storey rear extensions.**

**15/049: RESOLVED that the Clerk send the decision of support to Colchester Borough Council, Planning Department.**

**15/141: Worm & Rec Trust**

Mr Brian Jones spoke briefly regarding the Rec Trust and raised the following:

- ❖ Re-turfing around the play equipment had taken place.
- ❖ Cameras outside the Village Hall had been installed.
- ❖ Lead had been stolen from the roof and would be repaired.

Cllr Bentley confirmed that there was still confusion over the relationship between the Parish Council and Rec Trust and that this was something going forward that needed to be resolved.

Worm Magazine – Cllr Bentley reported that he was continuing discussions and options for the magazine and this would be brought back to the September meeting.

The Clerk was asked to contact West Bergholt and also Great Horkesley to seek advice on how they ran their village magazines.

**15/142: Public Facilities**

- 1) **Bus Shelter – The Clerk had contacted ECC regarding a new application for a bus shelter and it was agreed that it could be put forward for funding, this was not a guarantee of approval. Cllr Bentley had received the approval for the Eaton Design from the land owner, neighbouring house and the Wormingford in Bloom team. It was agreed that a letter should be put forward to the landowner and thanking him on behalf of the village and enclosing details of the bus shelter choice and location. A signed copy of this letter would be forwarded to ECC in order to support the application for funding.**

The letter should confirm that the shelter would be the owned and maintained by the Parish Council but the land would remain the landowner's responsibility.

**15/050: RESOLVED that the Eaton Bus Shelter design is put forward to ECC for funding, after the landowner has signed the letter of approval.**

- 2) Play Area – Cllrs discussed the recent play area report. The Rec Trust Chairman confirmed that their Vice-Chair was looking at the report and would present an action plan as soon as possible.

**15/143: Financial Matters**

- 1) Financial Statement. (Items to be approved for payment and signed as per payment schedule).**

	<b>Cheque Number</b>	<b>£ p</b>
H Cook (June Salary)	101129	301.28
Essex Pension Fund (June)	101130	71.30
H Cook (June Expenses)	101131	35.87
Design Sweet (July Worm)	101132	130.48
Design Sweet (Colour Print - Worm)	101133	148.97
Playsafety Ltd (Annual Play Equipment Inspection)	101134	81.60
H Cook (July Salary - due to no August meeting)	101135	191.74
Essex Pension Fund (July - due to no August meeting)	101136	44.44
Rural Community Council of Essex (Membership)	101137	48.00
	Total	1,053.68
Less VAT Content		21.60
	<b>Total Excluding VAT</b>	<b>1,032.08</b>

The nine invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree. The Clerk explained due to no meeting in August the Basic Salary and Pension for July would need to be paid this month. Cllrs discussed the membership for RCCE and agreed to renew.

**15/051: RESOLVED that after further consideration, the nine cheques including the Salary and Pension for July along with the renewal for RCCE be paid detailed on the payment schedule be authorised for payment.**

- 2) Monthly Budget Information.**

The Clerk had sent round details prior to the meeting. No questions were asked.

- 3) Bank Accounts**

The Clerk explained the NS & I account was in the process of being closed and then the accounts in Barclays would be looked at shortly.

The Clerk would send a copy of the Bank Statements to Cllr Evans as soon as they had arrived. On-line statements were available for the meeting.

**15/144: Neighbourhood Plan**

Cllr Bentley updated the council on the meeting which was held by Councillors and Eight Ash Green representatives. Several Village Design Statements along with Parish Plan's from other villages had also been circulated to Council Members. Discussions were held about the uptake from the Village and that the Community would need to be involved in order to take the idea forward. Cllr Bentley agreed to start preparing an article for the Worm in order to gauge interest in the Village.

**15/145: Winter Salt Bag Scheme 2015/16**

Cllrs confirmed that they would like to partake in the scheme and that the Salt bags could be delivered to the Village Hall. The Clerk would prepare an article for the worm and also prepare the health and safety forms needed.

**15/052: RESOLVED that the Parish Council would partake in the Winter Salt Bag Scheme.**

**15/146: Essex County Council Waste Consultation**

Cllrs discussed the Fairfield Farm and Green Acres sites which are mentioned in the consultation documents, these documents were circulated to Cllrs prior to the meeting. The two sites have been discounted by ECC at a subsequent stage due to transport difficulties.

Cllrs agreed that a response confirming the objection from the Parish Council should still be sent in case these sites were re-introduced into discussions at a later stage of the consultation procedure.

**15/053: RESOLVED that the Clerk send a letter of objection regarding the use of Fairfield Farm and Green Acres to ECC.**

**15/147: Chairman & Clerk's report**

- ❖ No meeting in August would be held
- ❖ The Parish Council would know by Monday 13<sup>th</sup> if an election would be held for the vacant Cllr seat.
- ❖ Revised plans for 150391 Fairfield farm had been received after the agenda deadline, Cllrs agreed they did not wish an extraordinary meeting to change their previous response.
- ❖ Planning application 151438 Quinces Cottage had been received after the agenda deadline, Cllrs agreed they did not want an extraordinary meeting to discuss this application. All Cllrs were in favour of the reduction in tree height.

**15/148: Correspondence**

The Clerk had circulated correspondence via email throughout the month and the correspondence file was passed to Cllr Grimsey.

**15/149: Items of Consideration for Future Agendas**

Worm  
Neighbourhood Plan  
Play Area

**15/150: In accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 the Parish Council may exclude the Public from a meeting whenever publicity would be prejudicial to the Public Interest by reason of the confidential nature of the business, and where such a resolution is passed, this Act shall not require the meeting to be open to the Public during proceedings to which the resolution applies.**

**15/054: RESOLVED to close the meeting to the Public during the consideration of Agenda item 15/151.**

Meeting closed at 8.30pm

**15/151: Human Resources & Personnel**

The Clerk would be using holiday over August but would be checking the emails as often as possible.

The Clerk agreed to circulate the minutes and once all Councillors had approved them a draft copy would be put on the website, containing the words draft.

Cllr Bentley thanked everyone for attending and the meeting closed at 8.35pm.

It was noted that no meeting would take place in August. The date of the next meeting would be Thursday 10<sup>th</sup> September 2015.

Signed:.....

Chairperson of the Parish Council

Date: 10<sup>th</sup> September 2015