

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 13<sup>TH</sup> APRIL 2017

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley  
Present: Cllrs Beckensall, Boyce, Evans, Grimsey, Hearne  
Clerk: Mrs. H. Cook  
Also Present: Cllr Brown, Cllr Chapman & 10 members of the public

17/064	<p><b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b></p> <p>Cllr Beckensall sent his apologies due to work commitments.</p>
17/065	<p><b><u>DECLARATION OF INTERESTS</u></b></p> <p>No members declared an interest.</p>
17/066	<p><b><u>PARISH COUNCIL VACANCY</u></b></p> <p>Cllr Bentley confirmed that no Election had been called therefore the Parish Council could now co-opt. A notice would be placed on the website and village noticeboard. Co-option would take place at the May meeting with the deadline for applications being the 8<sup>th</sup> May.</p>
17/067	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b></p> <p>One member of the public wished to speak on behalf of 12 local residents regarding Abberton Rural Training and Wormingford Community Education Centre and raised the following points:</p> <ul style="list-style-type: none"><li>❖ Lack of background checks on students.</li><li>❖ Use of language and inappropriate behaviour from students.</li><li>❖ Concern over welfare, security and wellbeing of neighbouring residents.</li><li>❖ Wished to support WCEC but not with ART contract.</li><li>❖ Concern over single track drive way and extra use of cars.</li><li>❖ ART a dis-benefit to local residents, over last 5 years WCEC benefit to local residents.</li><li>❖ Query raised on possible breach of Planning.</li><li>❖ Confirmed that they would follow breaches of Planning up with CBC, however, were waiting for a response to a letter sent to WCEC before taking further action.</li><li>❖ Asked the Parish Council to look into the safety of the lane used by cars and pedestrian (public footpath).</li></ul> <p>Cllr Bentley stated that this was a complex issue especially with regards to Planning Law. The safety of users on the lane would be put on the agenda for discussion in May. A suggestion of writing to all users would be looked at.</p>
17/068	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p>Cllr Brown spoke briefly on ART &amp; WCEC and raised the following points:</p> <ul style="list-style-type: none"><li>❖ ART's previous location had no close neighbours and discussions needed to take place with all parties.</li><li>❖ Students were on site for 2 days a week.</li><li>❖ After September the minimum age for students will be 45.</li><li>❖ Extra members of staff are to be introduced.</li><li>❖ Policies are currently being looked at.</li><li>❖ The safety of users on the lane needed to be looked into and Jeremy Lucas would be contacted regarding possible signage.</li><li>❖ Planning would need to be investigated by CBC &amp; ECC.</li><li>❖ Stressed that all parties should work together to find a suitable outcome.</li><li>❖ Contact details for Cllr Anne Brown can be obtained through the Clerk.</li></ul>

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17/069	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <p>17/023 <b>RESOLVED</b> that the minutes of the meeting held on Thursday 9<sup>th</sup> March were a true record of the meeting and were signed by Chairman.</p>																								
17/070	<p><b><u>PLANNING APPLICATIONS</u></b></p> <p>1) Planning Application 170320/170319. Oak Lodge, Church Road, Wormingford, Colchester, CO6 3AZ. Alterations and Extensions to house, alterations to garage and local landscaping.</p> <p>17/024 <b>RESOLVED</b> that the Clerk send the decision of support to Colchester Borough Council, Planning Department.</p>																								
17/071	<p><b><u>PLAY AREA</u></b></p> <p>Cllr Bentley confirmed that a meeting of representatives of both the Parish Council and Rec Trust had taken place. Quotes and options of repair and replace had been discussed. A further quote had been sort and a further meeting would now take place before bring it back to the Parish Council meeting for a decision on the next stage.</p> <p>Cllr Brown confirmed that CIF funding was now open and she would be happy to support this project.</p> <p><b>RESOLVED</b> that the Clerk reserve one place on the EALC play inspection course.</p>																								
17/072	<p><b><u>REC TRUST</u></b></p> <p>The Rec Trust confirmed that they were holding a quiz night in order to raise funds.</p>																								
17/073	<p><b><u>VILLAGE SIGN</u></b></p> <p>Cllr Bentley confirmed that no further progress had been made and would update in the May meeting.</p>																								
17/074	<p><b><u>DRAINAGE ON CHURCH ROAD</u></b></p> <p>This would be brought to the May meeting.</p>																								
17/075	<p><b><u>SANDY HILL</u></b></p> <p>Cllrs discussed the amount of litter deposited at the lay-by at the top of Sandy Hill. Cllrs questioned whether ECC would consider closing the layby. Cllr Anne Brown confirmed that this would need to be applied through the Local Highway Panel. Cllrs also discussed adding a litterbin to be collected by CBC – the Clerk agreed to look into the cost. Cllrs agreed to put details of this problem in the worm magazine to raise awareness and bring the item back to the May meeting.</p>																								
17/076	<p><b><u>HORKESLEY ROAD</u></b></p> <p>Cllr Grimsey confirmed that this was due to be resurfaced in August.</p>																								
17/077	<p><b><u>TRAINING</u></b></p> <p>The Clerk asked Cllrs to contact her if anyone wished to attend any of the EALC training courses currently offered.</p>																								
17/078	<p><b><u>FINANCIAL MATTERS 2016/17</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b></p> <p>The four invoices including the Standing Orders for March were checked by all Councillors present.</p> <table border="0" style="width: 100%; margin-left: 40%;"> <thead> <tr> <th colspan="2"></th> <th align="center"><b>Cheque</b></th> <th></th> </tr> <tr> <th colspan="2"></th> <th align="center"><b>Number</b></th> <th align="center"><b>£ p</b></th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>Salary March</td> <td>SO</td> <td align="right">283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>March</td> <td>SO</td> <td align="right">71.92</td> </tr> <tr> <td>H Cook</td> <td>March Expenses</td> <td>101280</td> <td align="right">30.21</td> </tr> <tr> <td>Recreation Trust</td> <td>Post Office Subsidy Jul-Mar</td> <td>101281</td> <td align="right">180.00</td> </tr> </tbody> </table>			<b>Cheque</b>				<b>Number</b>	<b>£ p</b>	H Cook	Salary March	SO	283.45	Essex Pension Fund	March	SO	71.92	H Cook	March Expenses	101280	30.21	Recreation Trust	Post Office Subsidy Jul-Mar	101281	180.00
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17/025	<p><b>RESOLVED</b> that after further consideration the two cheques and two Standing Orders detailed on the schedule be authorised for payment.</p> <p>2) <b>FINAL BUDGET STATEMENT FOR 2016/17</b> The Clerk had circulated this prior to the meeting. No questions were raised.</p> <p>3) <b>FINAL ACCOUNTS 2016/17. BEFORE SUBMITTING TO INTERNAL AUDITOR.</b> The Clerk had circulated this prior to the meeting. No questions were raised.</p> <p>4) <b>VAT CLAIM 2016/17.</b></p>									
17/026	<p><b>RESOLVED</b> that the Clerk submit the VAT Claim for 2016/17.</p>									
17/079	<p><b><u>FINANCIAL MATTERS 2017/18</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b> No items needed to be approved.</p> <p>2) <b>MONTHLY BUDGET INFORMATION</b> No items needed to be circulated.</p> <p>3) <b>STANDING ORDERS</b></p>									
17/027	<p><b>RESOLVED</b> that Standing Orders for the Clerk’s salary and pension should be altered to reflect the pay increase from the 1<sup>st</sup> April 2017. The letter to Barclays Bank altering these figures was signed by all bank signatories.</p>									
17/080	<p><b><u>CHAIRMAN &amp; CLERK’S REPORT</u></b></p> <p>No items to report.</p>									
17/081	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>									
17/082	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Village Sign Church Road, water drainage Rubbish at Sandy Hill Play Area Safety of lane leading to WECE</p>									
17/083	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/084.</b></p>									
17/028	<p><b>RESOLVED</b> to not close the meeting to the Public during the consideration of Agenda item 17/084 as no items were needing to be discussed.</p>									
17/084	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.50pm.</p> <p>The date of the next meeting would be Thursday 11<sup>th</sup> May 2017.</p>									

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	Signed:.....
Chairperson of the Parish Council	Date: 11 <sup>th</sup> May 2017

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)