

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 12TH SEPTEMBER 2019

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
 Present: Cllrs Boyce, Evans, Grimsey, Hearne
 Clerk: Mrs. Cook
 Also Present Two members of the public

19/151	<p><u>WELCOME, APOLOGIES FOR ABSENCE</u></p> <p>The Chairman welcomed everyone to the meeting. Cllr Fenn & Cllr Chapman had sent their apologies due to attending other meetings at Colchester Borough Council.</p>
19/152	<p><u>CO-OPTION OF COUNCILLORS</u></p> <p>The Clerk confirmed that no applications had been received and there was still one vacancy on the Council. Any interested resident should contact the Parish Clerk in the first instance.</p>
19/153	<p><u>DECLARATION OF INTERESTS</u></p> <p>No Cllrs declared an interest.</p>
19/154	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>No matters were raised.</p>
19/155	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p>Cllr Chapman was not present.</p>
19/156	<p><u>CONFIRMATION OF MINUTES</u></p> <p>19065 RESOLVED that the minutes of the meeting held on Monday 22nd July were a true record of the meeting and were signed by the Chairman.</p>
19/157	<p><u>PLANNING APPLICATION UPDATE</u></p> <p>1) PLANNING APPLICATION: 191725. PAUL FLATMAN FARMS, PACKARDS LANE, WORMINGFORD, COLCHESTER .</p> <p>The Clerk confirmed that conditional approval had been granted.</p> <p>2) PLANNING APPLICATION: 191467. FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER.</p> <p>The Clerk confirmed that this was likely to go to Planning Committee on the 26th September or the 10th October.</p> <p>3) PLANNING APPLICATION: 191690. LAND ADJACENT OF BONDS COTTAGE, MAIN ROAD, WORMINGFORD.</p> <p>The Clerk confirmed that conditional approval had been granted.</p> <p>4) PLANNING APPLICATION: 191006. ESSEX GOVERNOR SERVICES LTD, WORMINGFORD ROAD, FORDHAM, COLCHESTER, CO6 3NS.</p> <p>The Clerk confirmed that conditional approval had been granted.</p> <p>5) PLANNING APPLICATION: ESS/09/18/COL. COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</p> <p>The Clerk confirmed that conditional approval had been granted. The next Parish Council liaison meeting would be taking place in October.</p>
19/158	<p><u>COLCHESTER BOROUGH COUNCIL MEETING</u></p>

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	<p>Cllrs Bentley and Fenn had attending a meeting with Colchester Borough Council representative from the Planning Department on the 31st July regarding Fairfield Farm. The following points were raised:</p> <ul style="list-style-type: none"> ❖ Concerns from the Parish Council and residents were raised. ❖ No action would be taken with regards to the reports of working outside of permitted hours of work due to the outstanding Planning Application. ❖ 41 visits to the village had been made with regards to investigating the odours from the site. ❖ Evidence and reporting of the odours was required. ❖ Odour leakage from the building was discussed. 																												
19/159	<p><u>REC TRUST</u></p> <p>A representative of the Recreation Trust reported that:</p> <ul style="list-style-type: none"> ❖ Coffee morning would take place on the 14th September. ❖ Fundraising ideas were currently being looked into. ❖ £1000 was still owed regarding the lawn mower purchase. 																												
19/160	<p><u>RELATIONSHIP BETWEEN PARISH COUNCIL AND RECREATION TRUST</u></p> <p>The Clerk confirmed that the meeting in September with RCCE had to be postponed. It was agreed to hold the meeting on the 14th November straight after the Parish Council meeting. The Parish Council meeting would be held at the early time of 6.45pm till 7.15pm with the joint meeting with the Rec Trust and RCCE starting at 7.15pm.</p>																												
19/161	<p><u>S106 MONEY</u></p> <p>The Clerk confirmed that £1,278 was not used to purchase the play area equipment with regards to the Section 106 money. Cllrs discussed ideas including bus shelter repainting, footpath clearing, gritting footpaths. Cllrs asked the Clerk to seek clarification on what the money could be spent on and whether there was a time restraint.</p>																												
19/162	<p><u>LOCALITY BUDGET</u></p> <p>Cllrs asked the Clerk to see if the Locality Budget could be used on the purchase of a defibrillator.</p>																												
19/163	<p><u>TELEPHONE BOX</u></p> <p>Cllrs discussed the quotes for the defibrillator. Cllr Bentley raised the question of extra work needed to the telephone box in order to house the defibrillator. Cllrs again raised the question of housing it outside the Public House. This would be discussed at the October meeting once the funding question had been resolved.</p>																												
19/164	<p><u>BUS SHELTER REPAIRS</u></p> <p>RESOLVED that a quote of £405 from Michael Clarke would be accepted with regards to painting the bus shelter next to the telephone box.</p>																												
19/165	<p><u>WEBSITE</u></p> <p>The Clerk confirmed that the Parish Council website would not be supported or hosted and would be closed in March 2020. The Clerk was asked to seek quotes and bring this back to the October/November meeting.</p>																												
19/166	<p><u>REMEMBRANCE WREATH</u></p> <p>RESOLVED that Wormingford Parish Council donate £17 to the British Legion in respect of a poppy wreath. Cllr Boyce agreed to lay the wreath in November.</p>																												
19/139	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The six invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Invoice</th> <th>Chq Number</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Employee</td> <td>Salary</td> <td>PAYE</td> <td>SO</td> <td>£ 301.20</td> <td>£ -</td> <td>£ 301.20</td> </tr> <tr> <td>Essex Pension Fund</td> <td>Pension</td> <td>N/A</td> <td>SO</td> <td>£ 92.52</td> <td>£ -</td> <td>£ 92.52</td> </tr> <tr> <td>Employee</td> <td>Salary</td> <td>PAYE</td> <td>SO</td> <td>£ 301.20</td> <td>£ -</td> <td>£ 301.20</td> </tr> </tbody> </table>	Payee	Description	Invoice	Chq Number	Net	VAT	Gross	Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20	Essex Pension Fund	Pension	N/A	SO	£ 92.52	£ -	£ 92.52	Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
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	Essex Pension Fund	Pension	N/A	SO	£ 92.52	£ -	£ 92.52
	H Cook	Expenses	N/A	101374	£ 32.34		£ 32.34
	PKF Littlejohn LLP	External Audit	SB20190847	101375	£ 200.00	£ 40.00	£ 240.00
					£ 1,019.78	£ -	£ 1,059.78
19068	<p>RESOLVED that after further consideration six payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated budget proposals prior to the meeting.</p> <p>3) AUDIT 2018/19</p> <p>The Clerk confirmed a clean External Audit and the notice of conclusion of the audit and right to inspect the Annual Return would be placed on the noticeboard by Cllr Evans.</p>						
19/168	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>No report was made.</p>						
19/169	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>All correspondence had been circulated to Councillors.</p>						
19/170	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Fairfield Farm Emergency Plan Co-option Telephone Box Website WIB 2nd instalment of grant Locality Budget</p>						
19/171	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/172.</p> <p>19069 RESOLVED to not close the meeting to the Public during the consideration of Agenda item 19/172.</p>						
19/172	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.46pm.</p> <p>The date of the next meeting would be Thursday 10th October at 7.00pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 10th October 2019</p>						

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com