

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 13<sup>TH</sup> JULY 2017

IN WORMINGFORD VILLAGE HALL, AT 8.00 P.M.

In the Chair: Cllr. Bentley  
 Present: Cllrs Boyce, Evans, Fenn, Grimsey, Hearne  
 Clerk: Mrs. H. Cook  
 Also Present: Cllr Nigel Chapman & two members of the public

17/139	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> Cllr Bentley welcomed everyone to the meeting. Cllr Beckensall sent his apologies due to family commitments.
17/140	<b><u>DECLARATION OF INTERESTS</u></b> Cllr Evans, Fenn, Hearne & Bentley declared a non-pecuniary interest due to reporting odours from Fairfield farm.
17/141	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> No members of the public wished to speak.
17/142	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b> Cllr Chapman spoke briefly about the following:  ❖ Local Plan Consultation. ❖ Waste Collection.
17/143	<b><u>CONFIRMATION OF MINUTES</u></b>
17/056	<b>RESOLVED that the minutes of the meeting held on Tuesday 13<sup>th</sup> June were a true record of the meeting and were signed by Chairman.</b>
17/144	<b><u>PLANNING APPLICATIONS</u></b> Update on Planning Application: 170226: Fairfield Farm, Fordham Road, Wormingford, CO6 3AQ.  The Clerk confirmed that the Parish Council had received an email from CBC confirming that the work to reduce the odour had now been completed. Cllrs discussed the odour that was still present despite completion of phase 2 of the works. Concern was also raised due to the planning application for extended hours, which would therefore increase the time when the odour impacted residents.
17/057	<b>RESOLVED that the Clerk write to CBC confirming the continuing odour from the site and the concerns of residents regarding the extending working hours.</b>
17/145	<b><u>COLCHESTER BOROUGH COUNCIL LOCAL PLAN</u></b>
17/058	<b>RESOLVED that no comment be made on the Local Plan.</b>
17/146	<b><u>WAR MEMORIAL</u></b> Cllr Bentley explained that an email had been received complaining about vehicles parking in front of the War Memorial. Discussions took place regarding who owned the land - the Clerk was asked to investigate and bring the item back to the September meeting.
17/147	<b><u>LAND NEXT TO THE CROWN PUBLIC HOUSE</u></b>

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	<p>Cllrs discussed again the possible access point onto the land from unauthorised visitors. Cllr Fenn had contacted the tenant farmer who saw no reason for action at this point. Cllrs confirmed that the Brewery also saw no reason for action therefore the item would be removed from the agenda.</p>
17/148	<p><b><u>SAFETY OF LANE LEADING TO WCEC</u></b></p> <p>Cllr Beckensall was not present at the meeting for an update. Cllr Bentley agreed to speak to WCEC and the Church to see if any further information could be acquired.</p>
17/149	<p><b><u>PLAY AREA</u></b></p> <p>1) Update on Play Area Project</p> <p>17/059 <b>RESOLVED that the Parish Council will ask for feedback from residents via the Monday coffee morning and children's toddler group regarding the proposed plans for the play area.</b></p> <p>17/060 <b>RESOLVED that the Parish Council would put £1,300 towards the project.</b></p> <p>17/061 <b>RESOLVED that the Clerk in liaison with Cllrs submit funding applications.</b></p> <p>2) To discuss current play area report and proposed actions.</p> <p>The Rec Trust would go through the report at their next meeting and report back to the Parish Council. Mr Jones had attended the Play Area Inspection course and had found this very informative. He would send a report shortly.</p>
17/150	<p><b><u>REC TRUST</u></b></p> <p>The Rec Trust confirmed that they were still in the process of obtaining quotes for the replacement chairs.</p>
17/151	<p><b><u>VILLAGE SIGN</u></b></p> <p>Cllr Bentley confirmed that the Village Sign was now in place. Thanks was given to all the parties involved.</p>
17/152	<p><b><u>BUS SHELTER</u></b></p> <p>1) Update on Repair to Bus Shelter</p> <p>Cllr Bentley confirmed that the wood treatment had been purchased and that Cllr Beckensall had volunteering to stain the Bus shelter in due course.</p> <p>2) Electronic Timetable</p> <p>Cllr Bentley confirmed that a request for electronic timetables had been received from a resident. It was discussed but agreed that the priority must be to have the bus shelter replaced on the Main Road. Cllr Evans agreed to update the bus timetables which were on display.</p>
17/153	<p><b><u>SANDY HILL</u></b></p> <p>The Clerk confirmed that ECC had responded and the lay-by was actually a verge that had been driven over continuously and where now cars park. Discussions were held over whether to apply for this to be closed off through the Local Highway Panel or whether to continue the litter collection.</p> <p>17/062 <b>RESOLVED to continue litter picking and review if necessary. The Clerk would contact the Highway Rangers to ask for the verges in this area to be taken back and request two cuts.</b></p>
17/154	<p><b><u>LIAISON MEETING WITH GLIDING CLUB</u></b></p> <p>Cllr Bentley confirmed that he attended the meeting. No complaints had been received.</p>
17/155	<p><b><u>TRAINING</u></b></p> <p>The Clerk had contacted other Councils but would bring this back to the September meeting.</p>
17/156	<p><b><u>MEMBERSHIP RENEWALS</u></b></p> <p>17/063 <b>RESOLVED that the Clerk arrange for the renewal of the RCCE membership.</b></p>
17/157	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>1) FINANCIAL STATEMENT.</p>

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The five invoices including the Standing Orders for June were checked by all Councillors present.

		Cheque	
		Number	£ p
H Cook	Salary June	SO	286.30
Essex Pension Fund	June	SO	72.63
H Cook	June Expenses	101295	39.97
Playsafety Ltd	Play Area Inspection	101296	84.00
Rural Community Council of Essex	Membership	101297	52.80
		Total	535.70
		Less VAT Content	22.80
			512.90
<b>Total Excluding VAT</b>			

**17/064** **RESOLVED that after further consideration the three cheques and two Standing Orders detailed on the schedule be authorised for payment.**

**2) MONTHLY BUDGET STATEMENT**

The Clerk had circulated this prior to the meeting.

**3) FINANCIAL REGULATIONS**

The Clerk had circulated the current section of the Financial Regulations regarding emergency spend. It was agreed that in the case of an emergency if the Clerk was not available a Cllr could seek a quorate decision for a contract to be made but must report this to the clerk on their return and to the next Parish Council meeting. The Clerk would alter the paperwork and bring the item to the September meeting for clarification and to be adopted.

**4) SIGNATORIES**

**17/065** **RESOLVED that Cllr Fenn be added as a signatory to the Parish Council Accounts. The Clerk would send over the paperwork.**

**17/158** **CHAIRMAN & CLERK'S REPORT**

Cllr Fenn reported that noise monitoring over several days would be taking place at Colchester Skip Hire. If a planning application was submitted during August an extra-ordinary meeting would be called.

Cllr Grimsey reported that Ronald Blythe would be receiving his CBE at a special church service on Sunday. The Council passed on their congratulations.

**17/159** **CORRESPONDENCE RECEIVED**

The Clerk had circulated correspondence via email throughout the month. No comments were made.

**17/160** **ITEMS OF CONSIDERATION FOR FUTURE AGENDAS**

Play Area  
Safety of lane leading to WCEC  
Planning, Fairfield  
Financial Regs  
Cllr Training

**17/161** **IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.**

**RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:**

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<b>17/066</b>	<b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/162.</b> <b>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 17/162 as no items were needing to be discussed.</b>
<b>17/162</b>	<b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b> Cllr Bentley thanked everyone for attending and the meeting closed at 9.03pm.  The date of the next meeting would be Thursday 14 <sup>th</sup> September 2017, 7.30pm.  Signed:.....  Chairperson of the Parish Council <span style="float: right;">Date: 13<sup>th</sup> June 2017</span>

MRS HELEN COOK

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