

WORMINGFORD PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 19TH MARCH 2015

IN WORMINGFORD VILLAGE HALL, AT 8.00 P.M.

In the Chair: Cllr. Collins
Present: Cllrs Bentley, Boyce, Grimsey
Clerk: Mrs. H. Cook
Also Present Cllr Nigel Chapman and one member of the public

15/044: Chairman's Welcome, Apologies for Absence

Cllr Collins welcomed everybody to the meeting. Cllr Hearne sent his apologies due to work commitments.

15/045: Declaration of Interests

To receive any "Disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests" relating to items on the agenda.

No declarations were made.

15/046: Co-opt New Member of the Council

The Clerk had received three notifications of interest for the two vacant Cllr positions. All parties were invited to attend or to send a letter of interest prior to the meeting. Mr Evans and Mr Huggett gave a small presentation prior to the meeting. The third interested party did not attend or send in a letter of interest.

15/024: RESOLVED Mr Evans and Mr Huggett be co-opted onto the Council. The Declarations of Acceptance were signed.

Cllr Evans & Cllr Huggett declared no interest in items on the agenda.

15/047: Public Participation Session with Respect to Items on the Agenda and other matters that are of mutual Interest

A member of the public had not received a copy of the minutes and agenda. The Clerk apologised and explained that the website was now up and running and copies of these are now available on <http://www.essexinfo.net/wormingfordpc/>

A member of the public inquired whether Mr Flatman had declared an interest in Colchester Skip Hire when he was Chair of Wormingford Parish Council. Cllr Collins confirmed that no declaration had been recorded.

15/048: Ward & County Councillors to Address the Members if Present

Cllr Chapman confirmed that the litter bin was now in place.

15/049: Confirmation of Minutes – Meeting Held on 19th February 2015

Draft minutes of the meeting held on Thursday 19th February 2015 had been circulated prior to the meeting. All agreed that these were a true record of the meeting

15/025: RESOLVED that the minutes of the meeting held on Thursday 19th February 2015 were a true record of the meeting and were signed by Chairman.

15/050: Worm & Rec Trust

Mr Brian Jones had sent his apologies.

The Clerk raised the issue of overspend with regard to the Worm Magazine for 2014/15. It was agreed to bring this back to the April meeting and to discuss the Accounts with Mr Brian Jones prior to the meeting.

15/051: Fence

Mr Brian Jones had confirmed to the Clerk that the fence had been fixed and the cost would be under £10 for materials used.

15/026: RESOLVED Mr Jones be reimbursed for the purchase of materials in order to fix the fence up to the cost of £10.

15/052: Planning Applications

- 1) **Planning Application: 145448.** Paul Flatman Farms, Packards Lane, Wormingford, Colchester, CO6 3AH. Application for a lawful development certificate for an existing use – Storage of skips owned by Colchester Skip Hire at various location around the site on existing hardstanding.

Cllrs discussed the photograph that was submitted with the application. Cllrs felt that if storing skips this would be have be stacked on one location, rather than nine. It was viewed that the skips in the photographs are more likely to be evidence of use for the farm rather than storage for CSH.

As raised in the public participation section, Cllr Collins confirmed that while the applicant was Chairman of the Parish Council, Colchester Skip Hire was discussed on at least 22 separate occasions and no declaration of interest was made. Cllrs therefore the questioned the reliability of the affidavit which was also submitted within the application.

15/027: RESOLVED that the Clerk send the decision of objection and comments to Colchester Borough Council, Planning Department.

- 2) Planning Application: 150391. Fairfields Farm, Fordham Road, Wormingford, Colchester, CO6 3AQ. Erection of Farm based biogas digester and associated works.

Cllrs discussed concerns regarding odour, traffic movement for the construction of the biogas digester along with the long term movements of traffic once operational, hours of operation, noise, amount of concrete needed for the site in such a rural setting, creation of gas for the National Grid, but currently no gas available for the Village of Wormingford.

Cllrs discussed the need for further information from the applicant and that a presentation at its May Parish Council meeting to provide answers to their concerns would be very beneficial as this was a very complex application.

Cllr Collins agreed to talk to the applicant to see if a presentation could be arranged.

15/028: RESOLVED that the Clerk send the decision of objection and comments requesting further information from the applicant to Colchester Borough Council, Planning Department.

15/053: Public Facilities

Bus Shelters – Cllr Collins confirmed that the bus Shelter at Chappel Corner had been fitted. However, consent from the landowner for the new bus shelter at Church Road had been withdrawn. Cllr Bentley and Cllr Evans agreed to talk to the landowner and report back at the April meeting.

15/054 Road Report

- 1) **Road Report.** Cllr Grimsey confirmed that she would bring this back to the May/June meeting.
- 2) **Old Packards Lane.** Cllr Huggett confirmed that a ditch had been dug and the potholes had been temporarily repaired. ECC would be resurfacing the road in due course. The Clerk was asked to thank Cllr Anne Brown for her help with this matter and to ascertain when the road would be resurfaced.

15/055: Grants 2015/16

It was agreed to defer this to April, Cllr Grimsey agreed to find out the relevant telephone number and Cllr Collins would inquire regarding the use of the service.

15/056: Parish Plan

Cllr Bentley confirmed that Beverley McClean would be able to speak at the Annual Parish Assembly Meeting. He had circulated to Cllrs examples of other Parish Plans. The Clerk agreed to send Cllr Huggett & Evans a copy of the examples and a copy of the Parish Council's response to the Local Plan consultation.

15/057: Standing Orders

It was agreed to defer this to the May meeting.

15/058: Financial Matters 2014/15

- 1) **Financial Statement. (Items to be approved for payment and signed as per payment schedule).**

The eight invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree.

15/029: RESOLVED that after further consideration, the eight cheques detailed on the payment schedule be authorised for payment.

- 2) **Monthly Budget Information.**

The Clerk had sent round details prior to the meeting. No questions were raised.

- 3) **Deadline for Pension Payments.**

The Clerk explained that the Pension payment deadline was the 19th of each month.

15/029: RESOLVED that the Chairman would arrange for this cheque to be signed prior to the monthly meeting, so no penalties were incurred.

15/059: Chairman & Clerk's report

This was circulated prior to the meeting. No questions were raised. Cllr Collins confirmed that he had contacted CBC regarding extra Planning Training and information would be sent round as soon as this was confirmed.

15/060: Correspondence

The Clerk had circulated correspondence via email throughout the month and the correspondence file will be passed round. Cllr Grimsey gave a report after attending the CALC meeting with the guest speaker being the Essex Police & Crime Commissioner.

15/061: Items of Consideration for Future Agendas

Standing Orders
Post Office Grant
Parish Plan
Potholes –road report

15/062: In accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 the Parish Council may exclude the Public from a meeting whenever publicity would be prejudicial to the Public Interest by reason of the confidential nature of the business, and where such a resolution is passed, this Act shall not require the meeting to be open to the Public during proceedings to which the resolution applies.

15/030: RESOLVED to close the meeting to the Public during the consideration of Agenda item 15/063.

Meeting closed at 9.45pm

15/063: Human Resources & Personnel

Cllr Collins welcomed the two new Cllrs. The Clerk would send relevant papers via email to Cllr Evans & Huggett including how to register their pecuniary and other interests under the Localism Act 2011.

Cllr Collins thanked everyone for attending and the meeting closed at 9.50pm. The date of the next meeting is Thursday 16th April 2015.

Signed:.....

Chairperson of the Parish Council

Date: 16th April 2015