

5<sup>th</sup> FEBRUARY 2016

DEAR COUNCILLORS,

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING ANNUAL MEETING OF WORMINGFORD PARISH COUNCIL TO BE HELD IN THE WORMINGFORD VILLAGE HALL, AT 7.00 P.M. ON THURSDAY 11<sup>th</sup> FEBRUARY 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



HELEN COOK, CLERK

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## AGENDA

ITEM	MATTERS FOR DECISION
<b>16/019</b>	<p><b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b></p> <p>ALL APOLOGIES NEED TO GO THROUGH THE CLERK.</p>
<b>16/020</b>	<p><b><u>DECLARATION OF INTERESTS</u></b></p> <p>TO RECEIVE ANY 'DISCLOSABLE PECUNIARY INTERESTS, OTHER PECUNIARY INTERESTS or NON-PECUNIARY INTERESTS' RELATING TO ITEMS ON THE AGENDA.</p>
<b>16/021</b>	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b></p> <p>The maximum time allowed for the public to participate is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.</p>
<b>16/022</b>	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p>WARD COUNCILLOR NIGEL CHAPMAN COUNTY COUNCILLOR ANNE BROWN</p>
<b>16/023</b>	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <ul style="list-style-type: none"> <li>• MEETING HELD THURSDAY 7<sup>TH</sup> JANUARY 2016.</li> </ul>
<b>16/024</b>	<p><b><u>PLANNING APPLICATIONS</u></b></p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 160065.</b> QUINCES COTTAGE, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AZ. PROPOSED TWO STOREY REAR EXTENSION, SINGLE STOREY FRONT EXTENSION, REPLACEMENT ROOF TILES WITH SLATES AND WOOD BURNER FLUE.</li> <li>2) <b>PLANNING APPLICATION: 160089.</b> COCKRELLS FARM, LITTLE HORKESLEY ROAD, WORMINGFORD, ESSEX, CO6 3AP. CHANGE OF USE – AGRICULTURAL LAND TO RESIDENTIAL GARDEN.</li> <li>3) <b>PLANNING APPLICATION: 160119.</b> ESSEX &amp; SUFFOLK GLIDING CLUB, WORMINGFORD AIRFIELD, FORDHAM ROAD, WORMINGFORD. PROPOSED EXTENSION TO MOTOR TRANSPORT SHED.</li> </ol>
<b>16/025</b>	<p><b><u>WORM AND REC TRUST – UPDATE FROM MR BRIAN JONES</u></b></p>

	<ol style="list-style-type: none"> <li>1) UPDATE REGARDING THE REC TRUST.</li> <li>2) UPDATE ON PLAY AREA REPORT.</li> <li>3) TO DISCUSS THE WORM MAGAZINE AND AGREEMENT.</li> </ol>
16/026	<p><b><u>PUBLIC FACILITIES</u></b></p> <ol style="list-style-type: none"> <li>1) BROADBAND.</li> </ol>
16/027	<p><b><u>FINANCIAL MATTERS</u></b></p> <ol style="list-style-type: none"> <li>1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</li> <li>2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.</li> <li>3) <b>INTERNAL AUDITOR 2015/16.</b></li> </ol>
16/027	<p><b><u>GRANT APPLICATIONS</u></b></p> <p>TO DISCUSS THE GRANTS FOR 2016/17 FOR:</p> <ol style="list-style-type: none"> <li>1) RECREATION TRUST</li> <li>2) WORM IN BLOOM</li> <li>3) MAINTENANCE OF THE CHURCHYARD</li> <li>4) POST OFFICE</li> </ol>
16/028	<p><b><u>NEIGHBOURHOOD PLAN</u></b></p> <p>UPDATE.</p>
16/029	<p><b><u>SKIP HIRE MEETING</u></b></p> <p>UPDATE FROM CLLR PULLUM.</p>
16/030	<p><b><u>EALC TRAINING</u></b></p> <ol style="list-style-type: none"> <li>1) UPDATE FROM CLERK ON THE TRANSPARENCY CODE BRIEFING.</li> <li>2) TO DISCUSS THE VILLAGE HALL TRAINING COURSE ON THE 10<sup>TH</sup> MARCH.</li> </ol>
16/031	<p><b><u>CBC PLANNING TRAINING</u></b></p> <p>UPDATE FROM CLLR BOYCE AND PULLUM.</p>
16/032	<p><b><u>DRAINAGE ON CHURCH ROAD</u></b></p> <p>UPDATE.</p>
16/033	<p><b><u>WATER &amp; WHERE IT GOES PROJECT?</u></b></p> <p>TO DISCUSS A POSSIBLE PROJECT FOR 2016.</p>
16/034	<p><b><u>ASSET REGISTER AND ANNUAL SURVEY</u></b></p> <ol style="list-style-type: none"> <li>1) TO AGREE THE ASSET REGISTER.</li> <li>2) TO ARRANGE FOR THE ANNUAL SURVEY TO BE COMPLETED.</li> </ol>
16/035	<p><b><u>PARISH CALENDAR</u></b></p> <p>TO CONFIRM DATES FOR 2016/17.</p>
16/036	<p><b><u>QUEEN'S 90<sup>TH</sup> BIRTHDAY</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS THE 'CLEAN FOR THE QUEEN' SCHEME.</li> <li>2) TO DISCUSS BEACON LIGHTING ON THE 21<sup>ST</sup> APRIL 2016.</li> </ol>
16/037	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p>UPDATE TO THE COUNCIL.</p>
16/038	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p>

	EALC – E-BULLETINS, JOBS & LEGAL UPDATES, MAKING THE LINK (ECC), CBC PLANNING, HMRC UPDATES, ESSEX PENSION FUND, AONB, QUEEN’S 90 <sup>TH</sup> BIRTHDAY BEACON LIGHTING, CLEAN FOR THE QUEEN.
<b>16/039</b>	<b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b>
<b>16/040</b>	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/041.</p>
<b>16/041</b>	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS ANY HR &amp; PERSONNEL ISSUES.</li> <li>2) TO DISCUSS CLERK’S CONTRACT FROM 1<sup>ST</sup> APRIL 2016.</li> </ol>

MRS HELEN COOK

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