

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 13<sup>TH</sup> JUNE 2019

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley  
 Present: Cllrs Boyce, Evans, Fenn, Grimsey  
 Clerk: Mrs. Cook  
 Also Present Cllr Chapman & three members of the public

19/100	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> The Chairman welcomed everyone to the meeting.
19/101	<b><u>COMPLETION OF DECLARATION OF OFFICE</u></b> Cllr Evans signed his Declaration of Office.
19/102  19044	<b><u>CO-OPTION OF COUNCILLORS</u></b> Mr Hearne confirmed that he would like to be considered for co-option as a Councillor.  <b>RESOLVED that Mr Hearne be Co-Opted as a Councillor. The Acceptance form was signed by Cllr Hearne and the Clerk.</b>
19/103  19045	<b><u>ELECTION OF VICE-CHAIRMAN 2019/20</u></b> Cllr Bentley asked for nominations for Vice-Chairman. Cllr Hearne was nominated. There being no further nominations Cllr Hearne was elected as Vice-Chairman.  <b>RESOLVED that Cllr Hearne be elected Vice-Chairman to the Council to hold office until the next Annual Meeting of the Council. The Acceptance form was signed by Cllr Hearne and the Clerk.</b>
19/104	<b><u>DECLARATION OF INTERESTS</u></b> Cllr Evans reviewed his Declaration of Interest held with Colchester Borough Council.  No Cllrs declared an interest.
19/105	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b>  No members of the public wished to speak.
19/106	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b>  Cllr Chapman spoke briefly regarding:  The Local Plan – Public Consultation would take place over the Summer prior to it being submitted to the Inspector.
19/107  19046	<b><u>CONFIRMATION OF MINUTES</u></b>  <b>RESOLVED that the minutes of the meeting held on Thursday 9<sup>th</sup> May 2019 were a true record of the meeting and were signed by the Chairman.</b>
19/108  19047	<b><u>REVIEW AND RE-ADOPTION OF COUNCIL PROCEDURES, POLICIES &amp; DOCUMENTS FOR 2019/20</u></b>  <b>RESOLVED that the Asset Register be adopted by Wormingford Parish Council.</b>

## Approved Minutes – 13<sup>th</sup> June 2019

19/109	<p><b><u>PLANNING APPLICATIONS:</u></b></p> <p>1) <b>PLANNING APPLICATION: 191136. WORMINGFORD PRIMARY SCHOOL, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AZ.</b> APPLICATION FOR REMOVAL OF CONDITION 1 OF PLANNING PERMISSION 090745 TO ALLOW EXISTING TEMPORARY CLASSROOM BUILDING TO REMAIN.</p> <p>19048</p> <p><b>RESOLVED that Wormingford Parish Council support this application due to the benefit of the community as a whole and raised the following points in discussion:</b></p> <ul style="list-style-type: none"> <li>• <b>The removal of the building would be a loss to the Community.</b></li> <li>• <b>Many local residents attend activities, which are held in the temporary classroom.</b></li> <li>• <b>CLLrs are concerned that removing the classroom would be a waste of public funds.</b></li> <li>• <b>The building is in good condition and has the only disabled toilet on site.</b></li> <li>• <b>The position of the building has the least impact on neighbouring properties.</b></li> </ul>
19/110	<p><b><u>PLANNING APPLICATION UPDATE</u></b></p> <p>1) <b>PLANNING APPLICATION: 190868. 1 CHILTON COTTAGES, MAIN ROAD, WORMINGFORD, COLCHESTER, CO6 3AY.</b> The Clerk confirmed that conditional approval had been granted.</p> <p>2) <b>PLANNING APPLICATION: 191006. ESSEX GOVERNOR SERVICES LTD, WORMINGFORD ROAD, FORDHAM, COLCHESTER, CO6 3NS.</b> The Clerk confirmed that further information had been requested on parking and no decision had yet been reached.</p> <p>1) <b>PLANNING APPLICATION: 190888. 4 CHANTRY DRIVE, WORMINGFORD, COLCHESTER, CO6 3FD.</b> The Clerk confirmed that no decision had been made on this application.</p> <p>2) <b>PLANNING APPLICATION: 190059/190060. THE COACH HOUSE, PACKARDS LANE, WORMINGFORD, CO6 3AH.</b> The Clerk confirmed that this application has been withdrawn.</p> <p>3) <b>PLANNING APPLICATION: ESS/09/18/COL. COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</b> The Clerk confirmed that no decision had been made on this application.</p>
19/111	<p><b><u>FAIRFIELDS FARM</u></b></p> <p>Cllr Bentley confirmed that he had received an update from Fairfields Farm confirming that a new application had been submitted to Colchester Borough Council.</p> <p>Cllrs noted the odour prior entering the meeting and were continually concerned regarding the out of hours working. Cllr Chapman confirmed that if the Parish Council or an individual were unhappy with how the matter was being handled by Colchester Borough Council then the only possible option was to contact the Ombudsman.</p> <p>Residents were in the meantime advised to keep reporting any issues to Colchester Borough Council.</p>
19/112	<p><b><u>COLCHESTER SKIP HIRE</u></b></p> <p>The meeting for the 13<sup>th</sup> June was cancelled and rearranged till September. The current application was likely to be heard in August.</p>
19/113	<p><b><u>REC TRUST</u></b></p> <p>It was reported that damage to the Village Hall roof tiles and the extractor fan had taken place. The gear lever of the grass cutter had been broken and an attempt to break in to the storage crates had taken place. Due to the criminal damage the Rec Trust has decided not to use the old bus shelter as a shelter near the play area due to the costs to put it in place and the likelihood that this would be damaged.</p> <p>A Fun day was being held on the 21<sup>st</sup> July in order to raise much needed funds.</p>
19/114	<p><b><u>RELATIONSHIP BETWEEN PARISH COUNCIL AND RECREATION TRUST</u></b></p> <p>Cllr Bentley gave a brief overview of the meeting held with Sue Sheppard from RCCE. Confirming that the Parish Council is a custodian only to the Rec Trust. All land and assets belong to the Rec Trust apart from the current play equipment.</p> <p>The Clerk confirmed that currently the play equipment is owned by the Parish Council, a yearly check of the play area is</p>



**Approved Minutes – 13<sup>th</sup> June 2019**

	<table border="0"> <tr> <td>£</td> <td>£</td> <td>£</td> </tr> <tr> <td>523.74</td> <td>19.52</td> <td>543.26</td> </tr> </table>	£	£	£	523.74	19.52	543.26
£	£	£					
523.74	19.52	543.26					
19051	<p><b>RESOLVED that after further consideration four payments detailed on the schedule be authorised for payment.</b></p> <p><b>2) MONTHLY BUDGET INFORMATION</b></p> <p>The Clerk had circulated budget proposals prior to the meeting.</p> <p><b>3) TO CONFIRM SIGNATORIES FOR BANK ACCOUNTS</b></p>						
19052	<p><b>RESOLVED that the signatories for Wormingford Parish Council are Cllrs Grimsey, Hearne &amp; Boyce.</b></p>						
<b>19/121</b>	<p><b><u>CHAIRMAN &amp; CLERK’S REPORT</u></b></p> <p>❖ The Village Hall Hire charge would be increasing by £20 per year.</p>						
<b>19/122</b>	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>The Clerk had circulated correspondence via email throughout the month. Cllr Hearne asked the Clerk to report the flooding on Church Road. Cllr Fenn asked the Clerk to report the knocked salt bin on Packards Lane and the two knocked over speed signs on the Main Road.</p>						
<b>19/123</b>	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Fairfield Farm Emergency Plan Co-option Telephone Box</p>						
<b>19/124</b>	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/125.</b></p>						
19053	<p><b>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 19/125.</b></p>						
<b>19/125</b>	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 8.28pm.</p> <p>The date of the next meeting would be Thursday 11<sup>th</sup> July 2019, 7.00pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council <span style="float:right">Date: 11<sup>th</sup> July 2019</span></p>						

MRS HELEN COOK  
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)