

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 4<sup>TH</sup> APRIL 2019

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Hearne  
 Present: Cllrs Boyce, Evans, Fenn, Grimsey  
 Clerk: Mrs. Cook  
 Also Present: Cllr Chapman, Cllr Brown & 2 members of the public

19/055	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> Cllr Hearne welcomed everyone to the meeting. Cllr Bentley sent his apologies due to family commitments.
19/056	<b><u>DECLARATION OF INTERESTS</u></b> Cllr Hearne declared a pecuniary interest on planning application 190260.
19/057	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> A member of the public confirmed that the old bus shelter would be used for parents to watch football from.
19/058	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b>  Cllr Chapman spoke briefly on the following: <ul style="list-style-type: none"> <li>❖ Colchester Borough Council had set their budget in February.</li> <li>❖ Borough Council Elections would be taking place in May.</li> </ul> Cllr Brown spoke briefly on the following: <ul style="list-style-type: none"> <li>❖ The new installed bus shelter.</li> <li>❖ No County Elections.</li> </ul>
19/059	<b><u>CONFIRMATION OF MINUTES</u></b>  19020 <b>RESOLVED</b> that the minutes of the meeting held on Thursday 14 <sup>th</sup> March 2019 were a true record of the meeting and were signed by the Vice-Chairman.
19/060	<b><u>PLANNING APPLICATION UPDATE</u></b>  1) <b>PLANNING APPLICATION: ESS/15/19/COL.</b> COLCHESTER SKIP HIRE, GREENACRES, PACKARDS LANE, WORMINGFORD, ESSEX, CO6 3AH. CONTINUATION OF USE OF WASTE RECYCLING FACILITY WITHOUT COMPLIANCE WITH CONDITION 3 (OPERATING HOURS) AND CONDITION 4 (HGV MOVEMENT TIMES) OF PLANNING PERMISSION ESS/05/18/COL TO ALLOW DUST CARTS TO OPERATE FROM THE SITE ON GOOD FRIDAY APRIL 19 <sup>TH</sup> 2019 BETWEEN THE HOURS OF 07:00 – 16:30 AND TO ALLOW 24 MOVEMENTS ON GOOD FRIDAY APRIL 19 <sup>TH</sup> 2019.  19021 <b>RESOLVED</b> that the following comments be sent to Essex County Council:  <b>Wormingford Parish Council resolved at its April meeting to object to the application to vary conditions 3 &amp; 4 relating to extended operation on Easter Friday in 2019 on the following grounds;</b> <ul style="list-style-type: none"> <li>❖ Concern over increased noise on what would otherwise be traditionally seen as a period of respite from activities of this nature.</li> <li>❖ Concern over additional traffic movements and therefore disturbance on a Bank Holiday to direct neighbours, residents in Wormingford and neighbouring villages.</li> <li>❖ Concern that this will set a precedent for future applications for other Bank Holiday's during the year.</li> </ul>

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	<p>All of these factors again affect the neighbouring properties which the original planning conditions were supposed to protect and are slowly over time being eroded. We would therefore ask you to reject this application.</p> <p>If you do intend to allow this application to be approved, the Parish Council would respectfully request that the Waste Planning Authority insist that Colchester Skip Hire make every effort to minimise the impact on neighbouring properties by preparing all vehicles on Thursday 18th April in order to exit the site as quickly as possible on the Friday morning, reducing to a minimum any disturbance. Equally, the Parish Council would also like to see that returning vehicles to the site on the Friday are again parked up and exited as quickly as possible, with all unloading activity being delayed until the following day.</p>
<p><b>19/061</b></p>	<p><b><u>PLANNING APPLICATION UPDATE</u></b></p> <p>2) <b>PLANNING APPLICATION: 190059/190060.</b> THE COACH HOUSE, PACKARDS LANE, WORMINGFORD, CO6 3AH.</p> <p>The Clerk confirmed that no decision had been reached.</p> <p>3) <b>PLANNING APPLICATION: 190260.</b> THYME HOUSE, 1 LONDON LAND COTTAGES, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AE.</p> <p>The Clerk confirmed that a conditional approval had been granted.</p> <p>1) <b>PLANNING APPLICATION: ESS/09/18/COL.</b> COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</p> <p>The Clerk confirmed that no decision had been reached, this was likely to be June/July.</p> <p>Cllr Brown asked for any comments to take back to County Hall. Councillors asked that they would like to see the following with regards to Colchester Skip Hire</p> <ul style="list-style-type: none"> <li>• Adhere to all current planning conditions.</li> <li>• Increase landscaping provision, especially with more mature planting.</li> <li>• Not cut back the current planting so severely.</li> <li>• Ensure that the doors are closed as per the current conditions and are not left open during operation.</li> <li>• Ensure that the lighting on the site is turned off on a Saturday and Sunday.</li> </ul> <p>They would also appreciate it if Officers:</p> <p>Review all the current conditions and insure that they are complied with.  Review the current locations for noise monitoring sites to ensure they are suitable.  Ensure that the condition with regards to keeping the doors closed is not removed.</p>
<p><b>19/062</b></p>	<p><b><u>FAIRFIELDS FARM</u></b></p> <p>An update had been received from Enforcement and Planning confirming that the breach of conditions notice had been served on the 13<sup>th</sup> March and Fairfields Farm had 28 days to comply or prosecution could follow. Colchester Borough Council confirmed that they were still monitoring the site with regards to odours and working hours. Legal advice was currently being sought.</p> <p>The following was also discussed by Cllrs:</p> <ul style="list-style-type: none"> <li>❖ Smell being worse than with old system.</li> <li>❖ Working outside permitted hours.</li> <li>❖ Building not being airtight.</li> <li>❖ Time stamps being removed from crisp packets.</li> <li>❖ Food Standards Agency currently investigating.</li> </ul> <p>Residents were advised to keep reporting any issues to Colchester Borough Council.</p>
<p><b>19/063</b></p>	<p><b><u>REC TRUST</u></b></p> <p>A representative confirmed that the quiz night would be held next week. A fun day was being planned for the summer. £2,500 was still outstanding with regards to the loan for the lawn mower.</p>

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	The Clerk confirmed that a meeting with RCCE had been arranged for the 15 <sup>th</sup> May at 9am. Details would be circulated to Councillors.																																										
<b>19/064</b>	<b><u>BUS SHELTER</u></b> It was confirmed that the bus shelter was now in place. The missing pane of glass would be installed shortly.																																										
<b>19/065</b>	<b><u>WHITE FINGER POST</u></b> The Clerk confirmed that this had been reported to Essex County Council, it was very unlikely that it would be repaired. Cllr Brown suggested writing to Sonia Church asking for some funding support, the Clerk agreed to send an email to Sonia Church.																																										
<b>19/066</b>	<b><u>CHURCH ROAD</u></b> Cllr Boyce confirmed that he had met with a representative from NEPP. An application form would need to be completed before July in order to be considered for any parking restrictions. Applications are considered on a point system and it was recommended to include photographic evidence along with site maps.  Cllrs discussed this problem area and questioned where yellow lines would help in this instance. Parking bays, chevrons and hatching marks were also discussed. Cllr Brown suggested that it might be worth while holding a site meeting with the Local Highway Panel Officer in order to discuss possible options. The Clerk was asked to email the details to Cllr Brown to arrange.																																										
<b>19/067</b>	<b><u>PLAY AREA</u></b> The Clerk confirmed Playquip had inspected the play equipment and replaced and tightened all fasteners. Cllr Evans agreed to check the equipment and report back to the Clerk.																																										
<b>19/068</b>	<p><b><u>FINANCIAL MATTERS</u></b></p> <p><b>1) FINANCIAL STATEMENT.</b></p> <p>The three invoices including the Standing Orders for the Clerks Salary &amp; Pension were checked by all Councillors present.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Invoice</th> <th>Chq Number</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td align="right">£</td> <td></td> <td align="right">£</td> </tr> <tr> <td>Employee</td> <td>Salary</td> <td>PAYE</td> <td>SO</td> <td align="right">292.01</td> <td align="right">£ -</td> <td align="right">292.01</td> </tr> <tr> <td>Essex Pension Fund</td> <td>Pension</td> <td>N/A</td> <td>SO</td> <td align="right">81.88</td> <td align="right">£ -</td> <td align="right">81.88</td> </tr> <tr> <td>Employee</td> <td>Expenses</td> <td>N/A</td> <td>101357</td> <td align="right">£ 30.22</td> <td align="right">£ -</td> <td align="right">£ 30.22</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td align="right">£ 404.11</td> <td align="right">£ -</td> <td align="right">£ 404.11</td> </tr> </tbody> </table> <p><b>19022</b> <b>RESOLVED that after further consideration three payments detailed on the schedule be authorised for payment.</b></p> <p><b>2) MONTHLY BUDGET INFORMATION</b></p> <p>The Clerk had circulated budget proposals prior to the meeting.</p> <p><b>3) VAT CLAIM</b></p> <p><b>19023</b> <b>RESOLVED that after further consideration the VAT Claim from 14<sup>th</sup> June 2018 till 31<sup>st</sup> March 2019 of £369.44 be made.</b></p> <p><b>4) TO CONFIRM STANDING ORDERS FOR 2019/20.</b></p> <p><b>19024</b> <b>RESOLVED that after further consideration the Standing Orders for the Clerks Salary and Pension be altered to reflect the change in pay and pension contribution. A letter to Barclays Bank would be signed by the signatories.</b></p>	Payee	Description	Invoice	Chq Number	Net	VAT	Gross					£		£	Employee	Salary	PAYE	SO	292.01	£ -	292.01	Essex Pension Fund	Pension	N/A	SO	81.88	£ -	81.88	Employee	Expenses	N/A	101357	£ 30.22	£ -	£ 30.22					£ 404.11	£ -	£ 404.11
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19025	<p style="text-align: center;">5) TO CONFIRM GRANTS FOR 2019/20.</p> <p><b>RESOLVED</b> to confirm that the Grants for 2019/20 were set at the Rec Trust receiving £1,200 and Worm in Bloom receiving up to £500 if required.</p>
19/069  19026	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p><b>RESOLVED</b> to renew the Parish Council's Laptop Anti-Virus software at a cost of £30 plus VAT.</p>
19/070	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>The Clerk had circulated correspondence via email throughout the month.</p>
19/071	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Fairfield Farm Emergency Plan Church Road parking White Finger post</p>
19/072     19027	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/073.</b></p> <p><b>RESOLVED</b> to not close the meeting to the Public during the consideration of Agenda item 19/073.</p>
19/073	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>Cllr Hearne thanked everyone for attending and the meeting closed at 8.00pm.</p> <p>The date of the next meeting would be Thursday 9<sup>th</sup> May 2019, 7.00pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council <span style="float: right;">Date: 9<sup>th</sup> May 2019</span></p>

MRS HELEN COOK  
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