



7<sup>th</sup> JUNE 2019

DEAR COUNCILLORS,

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING OF WORMINGFORD PARISH COUNCIL TO BE HELD IN THE WORMINGFORD VILLAGE HALL, AT 7.00 P.M. ON THURSDAY 13<sup>th</sup> JUNE 2019 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

*Helen Cook*

HELEN COOK, CLERK

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## AGENDA

ITEM	MATTERS FOR DECISION
<b>19/100</b>	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> ALL APOLOGIES NEED TO GO THROUGH THE CLERK.
<b>19/101</b>	<b><u>COMPLETION OF DECLARATION OF OFFICE</u></b> CLLR EVANS TO SIGN THE DECLARATION OF OFFICE.
<b>19/102</b>	<b><u>CO-OPTION OF COUNCILLORS</u></b> TO DISCUSS ANY APPLICATIONS RECEIVED AND CONSIDER CO-OPTION.
<b>19/103</b>	<b><u>ELECTION OF VICE CHAIRMAN 2019/20</u></b> DECLARATION OF OFFICE TO BE SIGNED.
<b>19/104</b>	<b><u>DECLARATION OF INTERESTS</u></b> CLLR EVANS TO REVIEW THEIR DECLARATION OF INTEREST AND UPDATE IF NECESSARY WITH COLCHESTER BOROUGH COUNCIL. TO RECEIVE ANY 'DISCLOSABLE PECUNIARY INTERESTS, OTHER PECUNIARY INTERESTS or NON-PECUNIARY INTERESTS' RELATING TO ITEMS ON THE AGENDA.
<b>19/105</b>	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> The maximum time allowed for the public to participate is 10 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.
<b>19/106</b>	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b>
<b>19/107</b>	<b><u>CONFIRMATION OF MINUTES</u></b> <ul style="list-style-type: none"><li>• MEETING HELD THURSDAY 9<sup>TH</sup> MAY 2019.</li></ul>
<b>19/108</b>	<b><u>REVIEW AND RE-ADOPTION OF COUNCIL PROCEDURES, POLICIES &amp; DOCUMENTS FOR 2019/20</u></b> ASSET REGISTER

19/109	<p><b><u>PLANNING APPLICATIONS:</u></b></p> <p>TO DISCUSS MAKING COMMENTS ON THE FOLLOWING PLANNING APPLICATIONS. COMMENTS WILL BE SUBMITTED TO COLCHESTER BOROUGH COUNCIL PLANNING DEPARTMENT ON BEHALF OF THE PARISH COUNCIL:</p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 191136.</b> WORMINGFORD PRIMARY SCHOOL, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AZ. APPLICATION FOR REMOVAL OF CONDITION 1 OF PLANNING PERMISSION 090745 TO ALLOW EXISTING TEMPORARY CLASSROOM BUILDING TO REMAIN.</li> </ol>
19/110	<p><b><u>PLANNING APPLICATION UPDATE</u></b></p> <p>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER BOROUGH COUNCIL REGARDING:</p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 190868.</b> 1 CHILTON COTTAGES, MAIN ROAD, WORMINGFORD, COLCHESTER, CO6 3AY. SINGLE STOREY REAR KITCHEN EXTENSION, WITH BIFOLD DOORS AND SKY LANTERN WITH FLAT ROOF.</li> <li>2) <b>PLANNING APPLICATION: 191006.</b> ESSEX GOVERNOR SERVICES LTD, WORMINGFORD ROAD, FORDHAM, COLCHESTER, CO6 3NS. PROPOSED WAREHOUSE EXTENSION.</li> <li>3) <b>PLANNING APPLICATION: 190888.</b> 4 CHANTRY DRIVE, WORMINGFORD, COLCHESTER, CO6 3FD. ERECTION OF TWO STOREY SIDE EXTENSION.</li> <li>4) <b>PLANNING APPLICATION: 190059/190060.</b> THE COACH HOUSE, PACKARDS LANE, WORMINGFORD, CO6 3AH.</li> <li>5) <b>PLANNING APPLICATION: ESS/09/18/COL.</b> COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</li> </ol>
19/111	<p><b><u>FAIRFIELD FARM</u></b></p> <p>UPDATE REGARDING INSTALLATION OF ODOUR CONTROL EQUIPMENT AND INFORMATION RECEIVED FROM COLCHESTER BOROUGH COUNCIL.</p>
19/112	<p><b><u>COLCHESTER SKIP HIRE</u></b></p> <p>UPDATE REGARDING LIAISON MEETING HELD ON THE 13<sup>TH</sup> JUNE.</p>
19/113	<p><b><u>REC TRUST</u></b></p> <p>UPDATE FROM REPRESENTATIVE IF PRESENT.</p>
19/114	<p><b><u>RELATIONSHIP BETWEEN PARISH COUNCIL AND RECREATION TRUST</u></b></p> <p>TO DISCUSS THE MEETING HELD ON THE 15<sup>TH</sup> MAY WITH SUE SHEPPARD FROM RCCE.</p> <ol style="list-style-type: none"> <li>1) DISCUSS THE OWNERSHIP OF THE PLAY EQUIPMENT.</li> <li>2) DISCUSS INVITING RCCE TO A JOINT EVENING MEETING.</li> <li>3) DISCUSS HAVING A REPRESENTATIVE FROM THE PARISH COUNCIL AS A TRUSTEE OF THE RECREATION TRUST.</li> <li>4) DISCUSS SEEKING A VALUATION OF LAND/BUILDING ALONG WITH LAND REGISTRATION ON BEHALF OF THE REC TRUST.</li> <li>5) DISCUSS THE REC TRUST BECOMING MEMBERS OF RCCE.</li> </ol>
19/115	<p><b><u>PLAY AREA</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS THE ROSPA REPORT AND ANY ACTIONS REQUIRED.</li> <li>2) TO DISCUSS THE PLAY AREA SIGNS.</li> <li>3) TO DISCUSS THE OLD BUS SHELTER REFURBISHMENT FOR A SHELTER AT THE PLAY AREA.</li> </ol>

<b>19/116</b>	<p><b><u>TELEPHONE BOX</u></b></p> <p>1) UPDATE ON THE IDEA OF USING THE TELEPHONE BOX AS A SITE FOR A DEFIBRILLATOR.</p> <p>2) UPDATE ON THE IDEA OF USING THE TELEPHONE BOX AS A BOOK EXCHANGE.</p>
<b>19/117</b>	<p><b><u>CHURCH ROAD PARKING</u></b></p> <p>UPDATE FROM CLLR BOYCE ON APPLICATION TO NEPP.</p>
<b>19/118</b>	<p><b><u>WINTER SALT SCHEME</u></b></p> <p>TO DISCUSS ESSEX COUNTY COUNCIL SALT SCHEME 2019.</p>
<b>19/119</b>	<p><b><u>PARISH COUNCIL OFFICE</u></b></p> <p>1) TO DISCUSS UPDATES TO THE PC LAPTOP.</p> <p>2) TO DISCUSS THE OFFICE PHONE.</p>
<b>19/120</b>	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</p> <p>2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.</p> <p>3) <b>TO CONFIRM SIGNATORIES FOR BANK ACCOUNTS.</b></p>
<b>19/121</b>	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p>
<b>19/122</b>	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>EALC – E-BULLETINS, JOBS &amp; LEGAL UPDATES, MAKING THE LINK (ECC), HMRC UPDATES, S106 REPORTS, PENSION, CBC, AONB, ECC, RCCE, DEDHAM VALE.</p>
<b>19/123</b>	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p>
<b>19/124</b>	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/125.</p>
<b>19/125</b>	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>TO DISCUSS ANY HR &amp; PERSONNEL ISSUES.</p>

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