

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9<sup>TH</sup> FEBRUARY 2017

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley  
Present: Cllrs Beckensall, Boyce, Evans, Grimsey, Hearne  
Clerk: Mrs. H. Cook  
Also Present: Cllr Chapman & three members of the public

17/020	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> No apologies were received from Cllr Pullum.
17/021	<b><u>DECLARATION OF INTERESTS</u></b> No declarations of interest were raised.
17/022	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> No members of the public wished to speak.
17/023	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b> Cllr Chapman confirmed that County Council Elections would take place in May.
17/024	<b><u>CONFIRMATION OF MINUTES</u></b>
17/010	<b>RESOLVED that the minutes of the meeting held on Thursday 12<sup>th</sup> January were a true record of the meeting and were signed by Chairman.</b>
17/025	<b><u>PLANNING APPLICATIONS</u></b> Planning Application 170043: 9 Chilton Cottages, Main Road, Wormingford, Colchester, CO6 3AY. Proposed bay windows, external cladding to original house, porch and solar panels. <b>RESOLVED that the Clerk send the decision of support and comments to Colchester Borough Council, Planning Department.</b>
17/011	
17/026	<b><u>LOCALITY BUDGET</u></b>
17/012	<b>RESOLVED that the Clerk send an email to Cllr Chapman requesting the Locality Budget is used for upgrades to the play area.</b>
17/027	<b><u>PLAY AREA</u></b> A quote had been received from Playquip. Two further companies had been contacted and would be making site visits prior to the March meeting. Several funding options were discussed; Viola, Awards for All and CIF. The Parish Clerk explained that match funding or a percentage of funding would be needed in order to apply. It was noted that it was easier to obtain funding for new equipment than refurbishment. The Clerk confirmed that she was in conversations with CBC with regards to S106 money and would report back to the Council. The Rec Trust confirmed that they would be able to put £1,000 towards the project. The Parish Council would need to see how much the village sign costs before committing to an amount.

## Approved Minutes – 9<sup>th</sup> February 2017

<b>17/028</b>	<p><b><u>REC TRUST</u></b></p> <p>The Rec Trust confirmed they would be happy to have a Defibrillator at the Village Hall.</p>																																
<b>17/029</b>	<p><b><u>BUS SHELTER</u></b></p> <p>Cllr Bentley confirmed that repairs to the bus shelter had been carried out. Cllrs asked the Clerk to contact ECC regarding the waiting list for the bus shelter on Church Road.</p>																																
<b>17/030</b>	<p><b><u>VILLAGE SIGN</u></b></p> <p>Cllr Bentley confirmed that the sign should be completed by the March meeting.</p>																																
<b>17/031</b>	<p><b><u>DEFIBRILLATOR</u></b></p> <p>Cllrs discussed having a defibrillator in the village. While the Rec Trust were happy to have this on the Village Hall, concern due to the gates being locked were raised. The phone box was discussed, however there is no power to operate the defibrillator. Cllrs agreed to bring this item back on the agenda in 3 months' time.</p>																																
<b>17/032</b>	<p><b><u>COLCHESTER SKIP HIRE LIAISON MEETING</u></b></p> <p>Cllr Bentley attended this meeting and agreed to continue to do so for further meetings. The minutes had been circulated to Cllrs and no questions were raised.</p>																																
<b>17/033</b>	<p><b><u>FINANCIAL MATTERS 2015/16</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b></p> <p>The four invoices including the Standing Orders for January were passed around for all Councillors to have a look at and agree</p> <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 30%;"></th> <th style="width: 20%; text-align: center;"><u>Cheque Number</u></th> <th style="width: 20%; text-align: center;"><u>£ p</u></th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>Salary January</td> <td>SO</td> <td style="text-align: right;">283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>January</td> <td>SO</td> <td style="text-align: right;">71.92</td> </tr> <tr> <td>H Cook</td> <td>January Expenses</td> <td>101277</td> <td style="text-align: right;">63.43</td> </tr> <tr> <td>Information Commissioner</td> <td>Data Protection</td> <td>101278</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">453.80</td> </tr> <tr> <td></td> <td style="text-align: right;">Less VAT Content</td> <td></td> <td style="text-align: right;">7.93</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total Excluding VAT</b></td> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>445.87</b></td> </tr> </tbody> </table>			<u>Cheque Number</u>	<u>£ p</u>	H Cook	Salary January	SO	283.45	Essex Pension Fund	January	SO	71.92	H Cook	January Expenses	101277	63.43	Information Commissioner	Data Protection	101278	35.00			Total	453.80		Less VAT Content		7.93		<b>Total Excluding VAT</b>		<b>445.87</b>
		<u>Cheque Number</u>	<u>£ p</u>																														
H Cook	Salary January	SO	283.45																														
Essex Pension Fund	January	SO	71.92																														
H Cook	January Expenses	101277	63.43																														
Information Commissioner	Data Protection	101278	35.00																														
		Total	453.80																														
	Less VAT Content		7.93																														
	<b>Total Excluding VAT</b>		<b>445.87</b>																														
<b>17/013</b>	<p><b>RESOLVED that after further consideration the two cheques and two Standing Orders detailed on the schedule be authorised for payment.</b></p> <p>2) <b>MONTHLY BUDGET INFORMATION</b></p> <p>The Clerk had circulated this prior to the meeting.</p>																																
<b>17/014</b>	<p>3) <b>INTERNAL AUDITOR</b></p> <p><b>RESOLVED that Jan Stobart be asked to complete the Internal Audit for 2016/17.</b></p>																																
<b>17/034</b>	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>❖ Wicksteed would attend in order to quote for the play area on the 14<sup>th</sup> February, Cllr Bentley, Evans and Grimsey would attend.</li> <li>❖ Sovereign would attend in order to quote for the play area on the 27<sup>th</sup> February, Cllr Evans and Grimsey would</li> </ul>																																

## Approved Minutes – 9<sup>th</sup> February 2017

	<p>attend.</p> <p>❖ The Clerk would attend the CBC information training on March 17<sup>th</sup>.</p>
<b>17/035</b>	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>
<b>17/036</b>	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Village Sign Defibrillator Church Road, water drainage Cars parked on pavements in Church Road White finger post – rotting.</p>
<b>17/037</b>	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 17/019.</b></p>
<b>17/015</b>	<p><b>RESOLVED not to close the meeting to the Public during the consideration of Agenda item 17/039 as there were no matter to discuss.</b></p>
<b>17/038</b>	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>No matters were raised to discuss.</p> <p>CLlr Bentley thanked everyone for attending and the meeting closed at 7.40pm.</p> <p>The date of the next meeting would be Thursday 9<sup>th</sup> March 2017.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council <span style="float: right;">Date: 9<sup>th</sup> March 2017</span></p>

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)