

4<sup>th</sup> SEPTEMBER 2015

DEAR COUNCILLORS,

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING ANNUAL MEETING OF WORMINGFORD PARISH COUNCIL TO BE HELD IN THE WORMINGFORD VILLAGE HALL, AT 7.00 P.M. ON THURSDAY 10<sup>th</sup> SEPTEMBER 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



HELEN COOK, CLERK

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## AGENDA

| ITEM   | MATTERS FOR DECISION   |
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| 15/152 | <b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b><br>ALL APOLOGIES NEED TO GO THROUGH THE CLERK.  |
| 15/153 | <b><u>DECLARATION OF INTERESTS</u></b><br>TO RECEIVE ANY 'DISCLOSABLE PECUNIARY INTERESTS, OTHER PECUNIARY INTERESTS or NON-PECUNIARY INTERESTS' RELATING TO ITEMS ON THE AGENDA.  |
| 15/154 | <b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b><br>The maximum time allowed for the public to participate is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. |
| 15/155 | <b><u>PARISH COUNCILLOR VACANCY</u></b><br>TO DECLARE A VACANCY OF THE PARISH COUNCIL AND AGREE A CLOSING DATE FOR APPLICANTS TO APPLY.  |
| 15/156 | <b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b><br>WARD COUNCILLOR NIGEL CHAPMAN<br>COUNTY COUNCILLOR ANNE BROWN   |
| 15/157 | <b><u>CONFIRMATION OF MINUTES</u></b><br><ul style="list-style-type: none"><li>• MEETING HELD THURSDAY 9<sup>TH</sup> JULY 2015.</li></ul>   |
| 15/158 | <b><u>PLANNING APPLICATIONS</u></b><br>NONE.   |
| 15/159 | <b><u>WORM AND REC TRUST</u></b><br><ol style="list-style-type: none"><li>1) UPDATE FROM MR BRIAN JONES.</li><li>2) TO DISCUSS THE WORM MAGAZINE.</li></ol>  |

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|        | 3) UPDATE ON PLAY AREA REPORT   |
| 15/160 | <b><u>RELATIONSHIP BETWEEN PARISH COUNCIL AND REC TRUST</u></b><br>UPDATE ON ATTEMPTS TO DEFINE THE RELATIONSHIP BETWEEN THE PARISH COUNCIL AND REC TRUST.  |
| 15/161 | <b><u>PUBLIC FACILITIES</u></b><br>1) TO RECEIVE AN UPDATE ON THE BUS SHELTERS.<br>2) BROADBAND.  |
| 15/162 | <b><u>FINANCIAL MATTERS</u></b><br>1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)<br>2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.<br>3) <b>BANK ACCOUNTS.</b> UPDATE<br>4) <b>REVIEW ASSET REGISTER AS PER EXTERNAL AUDIT REPORT.</b><br>5) <b>EXTERNAL AUDIT REPORT.</b> TO READ OUT REPORT AND CONFIRM THAT THE NOTICE OF CONCLUSION OF THE AUDIT AND RIGHT TO INSPECT THE ANNUAL RETURN WILL BE PLACED ON THE NOTICEBOARD FOR THE REQUIRED 14 DAYS.<br>6) <b>GRANT REQUEST.</b> FROM ESSEX AIR AMBULANCE. |
| 15/163 | <b><u>NEIGHBOURHOOD PLAN</u></b><br>UPDATE  |
| 15/164 | <b><u>CONSULTATION OF CBC LICENSING POLICY</u></b><br>TO DISCUSS THE CONSULTATION DOCUMENT AND PREPARE A RESPONSE.  |
| 15/165 | <b><u>REPORT FROM ESSEX RURAL STRATEGY CONSULTATION EVENT</u></b><br>CLLR PULLAM TO REPORT TO THE COUNCIL   |
| 15/166 | <b><u>SOCIAL MEDIA POLICY</u></b><br>TO CONSIDER ADOPTING THE SOCIAL MEDIA POLICY   |
| 15/167 | <b><u>LOCAL WARD GRANT</u></b><br>TO DISCUSS IDEAS FOR THE LOCAL WARD GRANT   |
| 15/168 | <b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b><br>UPDATE TO THE COUNCIL  |
| 15/169 | <b><u>CORRESPONDENCE RECEIVED</u></b><br>EALC – E-BULLETINS, JOBS & LEGAL UPDATES, MAKING THE LINK (ECC), CBC PLANNING, HMRC UPDATES, ESSEX PENSION FUND, ESSEX AIR AMBULANCE.  |
| 15/170 | <b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b>   |
| 15/171 | IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.<br><br>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:<br><br>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 15/172.          |
| 15/172 | <b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b>   |

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|  | To DISCUSS ANY HR & PERSONNEL ISSUES. |
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MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)