



4<sup>th</sup> NOVEMBER 2016

DEAR COUNCILLORS,

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WORMINGFORD PARISH COUNCIL TO BE HELD IN THE WORMINGFORD VILLAGE HALL, AT 7.00 P.M. ON THURSDAY 10<sup>th</sup> NOVEMBER 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

HELEN COOK, CLERK

## AGENDA

ITEM	PRESENTER	MATTERS FOR DECISION
16/201	CHAIRMAN	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> ALL APOLOGIES NEED TO GO THROUGH THE CLERK.
16/202	CHAIRMAN	<b><u>DECLARATION OF INTERESTS</u></b> TO RECEIVE ANY 'DISCLOSABLE PECUNIARY INTERESTS, OTHER PECUNIARY INTERESTS or NON-PECUNIARY INTERESTS' RELATING TO ITEMS ON THE AGENDA.
16/203	CHAIRMAN	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> The maximum time allowed for the public to participate is 10 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.
16/204	CHAIRMAN	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b> WARD COUNCILLOR NIGEL CHAPMAN / PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN
16/205	CHAIRMAN	<b><u>CONFIRMATION OF MINUTES</u></b> <ul style="list-style-type: none"><li>• MEETING HELD THURSDAY 13<sup>TH</sup> OCTOBER 2016.</li></ul>
16/206	ALL COUNCILLORS	<b><u>PLANNING APPLICATIONS</u></b>  1) PLANNING APPLICATION 162617: QUINCES COTTAGE, CHURCH ROAD, WORMINGFORD, CO6 3AZ. FRONT, SIDE & REAR EXTENSION TO EXISTING HOUSE.
16/207	ALL COUNCILLORS	<b><u>LOCALITY BUDGET</u></b> TO DISCUSS POSSIBLE FUNDING.
16/208	ALL COUNCILLORS	<b><u>REC TRUST</u></b> UPDATE FROM REPRESENTATIVE IF PRESENT.

16/209	ALL COUNCILLORS	<b><u>BUS SHELTER</u></b> UPDATE ON REPORTED DAMAGE.
16/210	ALL COUNCILLORS	<b><u>VILLAGE SIGN</u></b> UPDATE ON THE VILLAGE SIGN.
16/211	ALL COUNCILLORS	<b><u>FIELD NEXT TO THE CROWN PUBLIC HOUSE</u></b> UPDATE ON DISCUSSIONS HAD WITH TENANTS WITH REGARD TO THE ACCESS TO THE FIELD.
16/212	ALL COUNCILLORS	<b><u>DRAINAGE CHURCH ROAD</u></b> UPDATE.
16/213	ALL COUNCILLORS	<b><u>DEAD TREE ON REC FIELD</u></b> TO DISCUSS REQUEST FROM WORMINGFORD IN BLOOM TO REPLACE TREE.
16/214	ALL COUNCILLORS	<b><u>MEETING DATES 2017</u></b> TO CONFIRM THE MEETING DATES FOR 2017.
16/215	ALL COUNCILLORS	<b><u>PARISH COUNCIL RECORDS</u></b> TO DISCUSS SENDING OLD PC RECORDS TO THE RECORDS OFFICE.
16/216	ALL COUNCILLORS	<b><u>SOFTWARE FOR PARISH COUNCIL LAPTOP</u></b> TO DISCUSS THE RENEWAL DUE IN DECEMBER.
16/217	CLERK & ALL COUNCILLORS	<b><u>FINANCIAL MATTERS</u></b> 1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE) 2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR. 3) <b>BUDGET 2017/18.</b>
16/218	CHAIRMAN & CLERK	<b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b>
16/219	CHAIRMAN & CLERK	<b><u>CORRESPONDENCE RECEIVED</u></b> EALC – E-BULLETINS, JOBS & LEGAL UPDATES, MAKING THE LINK (ECC), HMRC UPDATES, ESSEX PENSION FUND, S106 REPORTS, RCCE, LOCAL PLAN.
16/220	CHAIRMAN	<b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b>
16/221	CHAIRMAN	IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.  RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:  THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/222.
16/222	ALL COUNCILLORS	<b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b>

		TO DISCUSS ANY HR & PERSONNEL ISSUES.
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MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)