

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 11<sup>TH</sup> JULY 2019

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley  
 Present: Cllrs Boyce, Evans, Grimsey, Hearne  
 Clerk: Mrs. Cook  
 Also Present: Two members of the public

19/126	<b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b> The Chairman welcomed everyone to the meeting. No apologies had been received from Cllr Fenn. Cllr Chapman had set his apologies.
19/127	<b><u>CO-OPTION OF COUNCILLORS</u></b> The Clerk confirmed that no applications had been received and there was still one vacancy on the Council. Any interested resident should contact the Parish Clerk in the first instance.
19/128	<b><u>DECLARATION OF INTERESTS</u></b> No Cllrs declared an interest.
19/129	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> A resident raised concerns regarding the new arrangements for receiving recycling bins and bags from Colchester Borough Council for people without computer access. She had been in contact with the Zone Warden who confirmed that a relative or neighbour could apply on behalf of a resident as long as the right address was used. Residents could also ring CBC directly and a voucher would be sent in the post. An article would be put in the next Worm magazine.
19/130	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b> Cllr Chapman was not present.
19/131	<b><u>CONFIRMATION OF MINUTES</u></b>  19054 <b>RESOLVED</b> that the minutes of the meeting held on Thursday 13 <sup>th</sup> June 2019 were a true record of the meeting and were signed by the Chairman.
19/132	<b><u>PLANNING APPLICATIONS:</u></b>  1) <b>PLANNING APPLICATION: 191467. FAIRFIELDS FARM, FORDHAM ROAD, WORMINGFORD, COLCHESTER. APPLICATION FOR REMOVAL OR VARIATION OF A CONDITION FOLLOWING GRANT OF PLANNING APPLICATION (172600).</b>  19055 <b>RESOLVED</b> that Wormingford Parish Council object to this application due to the continued odours from Fairfields Farm affecting village residents during and outside permitted working hours. Cllrs would also like to understand why the internal wall was considered necessary in the first application and why it is no longer needed? The Parish Council were under the impression that the wall was to put in place in order to help contain the odours.  2) <b>PLANNING APPLICATION: 191690. LAND ADJACENT OF BONDS COTTAGE, MAIN ROAD, WORMINGFORD. APPLICATION FOR ADVERTISEMENT CONSENT – SIGN FOR FARM AND FARM SHOP (RETROSPECTIVE).</b>  19056 <b>RESOLVED</b> that Wormingford Parish Council support this application.
19/133	<b><u>PLANNING APPLICATION UPDATE</u></b>

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19057	<p>1) <b>PLANNING APPLICATION: 191136. WORMINGFORD PRIMARY SCHOOL, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AZ.</b></p> <p>The Clerk confirmed that approval had been granted for 5 years.</p> <p>2) <b>PLANNING APPLICATION: 191006. ESSEX GOVERNOR SERVICES LTD, WORMINGFORD ROAD, FORDHAM, COLCHESTER, CO6 3NS.</b></p> <p>The Clerk confirmed that an extension of time until the 12<sup>th</sup> July had been granted.</p> <p>3) <b>PLANNING APPLICATION: 190888. 4 CHANTRY DRIVE, WORMINGFORD, COLCHESTER, CO6 3FD.</b></p> <p>The Clerk confirmed that conditional approval had been granted.</p> <p>4) <b>PLANNING APPLICATION: ESS/09/18/COL. COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</b></p> <p>The Clerk confirmed further information had been provided.</p> <p><b>RESOLVED that Wormingford Parish Council confirm its original comments.</b></p>														
19/134	<p><b><u>REC TRUST</u></b></p> <p>A representative of the Recreation Trust reported that:</p> <ul style="list-style-type: none"> <li>❖ No further damage to the village hall and land had taken place since the last meeting.</li> <li>❖ The Quiz night was to be held on the 12<sup>th</sup> July and the fun day on the 21<sup>st</sup> July.</li> <li>❖ Complaints had been received due to the seven minutes of fireworks held by the Eight Ash Green Football team end of season celebrations. The celebrations were all finished by 10pm in order to respect the residents surrounding the Rec Trust land.</li> </ul>														
19/135	<p><b><u>RELATIONSHIP BETWEEN PARISH COUNCIL AND RECREATION TRUST</u></b></p> <p>The Clerk confirmed that she had been in contact with RCCE and they had confirmed that the Parish Council does not have to take up the position of trustee on the Recreation Trust although the power to do so should remain. The Recreation Trust should have their own Trustee indemnity insurance which would also cover the Parish Council trustee.</p> <p>It was confirmed that the Parish Council can gift the play equipment to the Recreation Trust but it would be for the Recreation Trust to decide if they wished to accept, taking into account costs associated with repairs and insuring it. The Clerk also confirmed that all of the organisations that gave grant funding for the play equipment's purchase approve of the equipment being gifted to the Recreation Trust.</p> <p>It was agreed that no decisions would be made until a joint meeting with the Recreation Trust and RCCE was held in September.</p>														
19/136	<p><b><u>TELEPHONE BOX</u></b></p> <p>Several quotes had been circulated to the Councillors. It was agreed to see if there were any funding opportunities available.</p>														
19/137  19058	<p><b><u>LOVE &amp; ROBINSON TRUST</u></b></p> <p>The covenants document had been circulated to all Councillors.</p> <p><b>RESOLVED that Mr Brian Tansley would represent Wormingford Parish Council and continue to be a Trustee to the Love &amp; Robinson Trust. This would be discussed and resolved annually at the May meeting.</b></p>														
19/138 19059	<p><b><u>MEMBERSHIP</u></b></p> <p><b>RESOLVED that Wormingford Parish Council renew its membership for 2019/20 at a cost of £52.80.</b></p>														
19/139	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>1) <b>FINANCIAL STATEMENT.</b></p> <p>The six invoices including the Standing Orders for the Clerks Salary &amp; Pension were checked by all Councillors present.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Payee</th> <th style="width: 25%;">Description</th> <th style="width: 10%;">Invoice</th> <th style="width: 10%;">Chq Number</th> <th style="width: 10%;">Net</th> <th style="width: 10%;">VAT</th> <th style="width: 10%;">Gross</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Payee	Description	Invoice	Chq Number	Net	VAT	Gross							
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19060	Employee	Salary	PAYE	SO	£ 301.20	£ -	£ 301.20
	Essex Pension Fund	Pension	N/A	SO	£ 92.52	£ -	£ 92.52
	Employee	Expenses	N/A	101370	£ 16.83	£ -	£ 16.83
	Wormingford Recreation Trust	Village Hall	1/0719gtpc	101371	£ 105.00	£ -	£ 105.00
	Chappel Parish Council	Telephone installation & phonecalls	CH001	101372	£ 80.00		£ 80.00
	RCCE	Membership		101373	£ 42.24	£ 10.56	£ 52.80
						£ 637.79	£ -
<p><b>RESOLVED that after further consideration six payments detailed on the schedule be authorised for payment.</b></p> <p style="margin-left: 40px;"><b>2) MONTHLY BUDGET INFORMATION</b></p> <p>The Clerk had circulated budget proposals prior to the meeting.</p>							
19/140	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>❖ Litter picking would take place on Saturday 13<sup>th</sup> July at 10am.</li> <li>❖ An extra ordinary meeting would be taking place on the 22<sup>nd</sup> July at 6.15pm due to a planning application that arrived after the agenda was set.</li> <li>❖ The Parish Council website will be forced to close on March 2020, another solution will need to be sought.</li> </ul>						
19/141	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>All correspondence had been circulated to Councillors.</p>						
19/142	<p><b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b></p> <p>Fairfield Farm Emergency Plan Co-option Telephone Box Website</p>						
19/143	<p><b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b></p> <p><b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b></p> <p><b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/144.</b></p> <p style="text-align: left;">19061</p> <p><b>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 19/144.</b></p>						
19/144	<p><b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.49pm.</p> <p>The date of the next meeting would be Monday 22<sup>nd</sup> July at 6.15pm, no meetings would take place in August.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council <span style="float: right;">Date: 22<sup>nd</sup> July 2019</span></p>						

MRS HELEN COOK

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